



# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY  
Tina Rogers-Smith, Temp Clerk to the Council RFO  
Tel 01925 724 515

[clerk@penkethparishcouncil.org.uk](http://clerk@penkethparishcouncil.org.uk)



## Parish Council Meeting

### MINUTES

Of the Meeting held at 7.30pm on Monday 9<sup>th</sup> August 2021

at The Community Meeting Room

#### Police Report for July 2021

##### SCHOOLS:

Contact made with Penketh South Community & Nursery, St Vincent's Catholic Primary School and Penketh High School. Routine visits with school receptions and deal with any parking issues and high visibility patrol. Visits to Penketh High School during the ASB week and spoke to a few pupils using scooters to inform them the legal side of things on how and when to or not to use them.

##### COMMUNITY ENGAGEMENT:

- Closure order on number 23 Walkers Lane under the ASB, Crime and Policing Act 2014 (section 80) is still in place until the 11<sup>th</sup> September 2021.
- Posting residents Questionnaire letters to various addresses around Penketh.
- Visits to an elderly female and offered Crime Prevention Advice.
- Street a week on Warrington Road where various residents were spoken to for their views on ASB in the area.
- Online surgery on 27/07/21 between 14:00-15:00 hours. No issues raised by the residents.
- Reports of a driver driving over the speed limit of 20mph on Walkers Lane. The driver was identified and spoken to by Police.
- Frequent visits paid to shops for reassurance and some reported some issues with shoplifters.
- Vehicles parked on the pavements causing unnecessary obstruction to pedestrians, wheelchair users were dealt with around Penketh, and some issued with Police advisory notices.
- Routine visit to the Oaks Centre and engaged with the knitting group as well as Mr William Ferris.
- CCTV enquiries made on Farnworth Road after reports of a dog that had been ran over by a vehicle on 12/07/21.
- Attended the church service on Farnworth Road on 18/07/21 and met with various members of the community.

##### REPORTED INCIDENTS

During July across the whole of Penketh and Cuerdley there were:

6 Reports of Burglaries. 2 from Fiddlers Ferry Power Station, 1 from Heath Road as an attempt and 3 from an address on Withycombe Road (false alarms).

3 Reports of ASB

1 Report of Theft from a Motor Vehicle.

2 Reports of Criminal Damage

1 Report of shoplifting on Warrington Road.

**Police Report from PCSO 23564 Carlos Paulo**

**ART 1**  
**Opening**

**17 In attendance**

Chairman Cllr Solan-Cooper  
Vice Chairman Cllr Potts  
Councillors L Jones, Layfield, Heaven, Beddows, Fox, Fellows, Lenihan, S Jones  
Clerk & RFO T Rogers-Smith  
Public 5 including Andy Carter MP

**18 To receive member's apologies for unavoidable absence**

Cllr Ashton

**19 3.1 Code of Conduct – Declaration of Interests**

Members are reminded of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda as soon as they become aware of that interest.  
None

**19.2 Localism Act 2011 – Dispensations**

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.  
None.

**20 To approve the Minutes of the Full PC Meeting held on 12<sup>th</sup> July**

Proposed by Cllr Fellows Seconded by Cllr Potts Agreed by all present at that meeting  
Cllr S Jones abstained as he was not in attendance.

*Resolved that the minutes of the Full PC Meeting held on 14th June be accepted as a true record.*

**21 Matters arising from the minutes**

None

**22 To receive updates from Committee Meeting**

**Open Spaces**

Cllr Beddows has completed the bin check with reference to GPS locations and liaison with WBC. Locations are noted. It may be possible to relocate some. WBC not funding any new ones currently so the PC need to look at costings where any may be needed. There are no dog waste bins. The Clerk reported that few places now put them in as it is considered less hazardous to use normal bins.

**People & Scrutiny**

The draft copy of the grant form with instructions can now be reviewed. This will be trialled with one group initially.

NALC/SLCC Accreditation is being considered.

**23 To agree the Use of Land Agreement Document**

Cllr L Jones has circulated the document to all Councillors. It is a template for future use. It can always be adapted.

Proposed by Cllr Solan-Cooper Seconded by Cllr L Jones Agreed by all

*Resolved that the Use of Land Agreement be adopted.*

## 24 **Carnival**

Cllr Jones has been in discussion with PET since 16<sup>th</sup> June. Paperwork was received from them at 5.20pm today. The Event Management and Risk Assessment Documents were also received today. Cllr L Jones will review all received and is comfortable with the contents. There are professional caterers. This is at the point to sign. A named person must be given to comply with 3.1.2 of the agreement. GDPR does not apply.

Cllr L Jones is dealing directly with the fairground as PET do not want to include it or take responsibility for it. A Use of Land Agreement will be agreed and signed.

It is proposed to sign the use of Land Agreement with PET for the Carnival for Saturday 14<sup>th</sup> August and Sunday 15<sup>th</sup> August. There will be a site walk through.

Final wording was agreed. The name of the responsible person will be passed to the Clerk.

## 25 **Proposal – to undertake a drainage survey**

Cllr Layfield gave an explanation and has quotes needed to proceed.

*It was agreed to have the drainage survey*

## 26 **Consideration of Planning Applications**

This is deferred to the meeting on 12<sup>th</sup> August.

## 27 **Finance**

### 9.1 Applications for Financial Assistance None

### 9.2 To approve Accounts for Payment for August 2021

Documents were issued with details on cash and bookings, and a list of payments for August. Cllr Lenihan is not happy with these and wants further documentation. Also they are needed further in advance, ideally 7 days prior to the meeting. Dates etc to be included.

Proposed by Cllr Solan-Cooper Seconded by Cllr Potts Agreed by 4 further Councillors.  
4 Councillors abstained – Cllrs Lenihan, Heaver, Beddows, S Jones

*Resolved that the accounts for August 2021 are approved for payment*

## 28 **Correspondence**

### **Emails**

23	WBC Planning	Applications. Enforcements etc
24	Suppliers	various
25	Residents / groups	Hall booking enquiries
26	Residents	Meeting attendance requests
27	Resident	Accommodation for elderly
28	Resident	Greystone – lack of maintenance in some parts damage to fence
29	CHALC	Updates
30	Carnival	Responses to document requests
31	Resident	old wood

### **Post**

32	Suppliers	Catalogues, leaflets etc
33	Coop Bank	Statements, update documents etc

### **Facebook**

34	Resident	Website not up to date
35	Youth Worker	Activities on Greystone

Cllr L Jones re 34 above – there were payment issues with the bank which are now resolved, and the site has been updated.

35 There is a Youth worker in discussions about activities on Greystone.

**29 Individual Councillor Reports / Questions**

**Bus stop** Cllr solan-Cooper reported that the contractor is based in Scotland and will attend by adding to other nearby jobs.

**Pool Refunds**

Cllr L Jones is reviewing payments to the pool account for lessons etc. All paperwork has not been available.

**Surgery**

Cllr Lenihan – no attendees but he has been dealing with blocked pavements, disputes and concerns about businesses being run from certain premises. Plans discussed on social media include the TSB site. Need to clarify if it is all the site or part of it. Queries about the Sportsman's Arms also.

The land and property have exchanged hands. It is with a case officer.

The Farnworth Road traffic restrictions will be in the press soon.

Cllr Beddows had tried to contact the owners of the Sportsman's Arms, but no information could be given out at this point.

**British Legion site**

Cllr Fellows attended a site visit. It is due for completion by Easter 2022. There are residents in Penketh who are interested in it. The list will open soon.

Hedgerow cuts are needed on Greystone.

**Residents Association**

They have a 'Pass Wide and Slow' event in September.

For funding there are possible sources they can tap into that the PC cannot access.

**30 To confirm date and venue of next meeting**

The next full **Parish Council Meeting** will be at 7.30pm on Monday 13<sup>th</sup> September.

**Close**

**Public Forum**

A member of the public felt that it was too long to wait until the end of the meeting for him to ask questions.

Issues going back have not been dealt with, including the junction of Heath Road near Tesco Express.

Response: the petition is with WBC.

**Andy Carter MP was invited to speak.**

Mr Carter said he was pleased to have been able to attend a well organised meeting and could see people working together. He also raised the issue of the local plan, soon to be available for public consultation.

Councillors will need to question the suitability of the plan for Penketh.

**Part 2 none**

**Signature**

*Solan Cooper*

**Date**

*11-10-21*