



# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY

Tina Rogers-Smith, Temp Clerk to the Council/RFO

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## Finance Management Committee Meeting

### Agenda

Meeting to be held at 7.30pm on Wednesday 17th November 2021

### Pool & Community Meeting Room

Councillors Fellows, Lenihan, S Jones, Potts, Solan-Cooper, Fox, Layfield

#### **PART 1 *Opening***

- 1 Present**
- 2 Apologies**
- 3 3.1 Code of Conduct – Declaration of Interests  
3.2 Localism Act 2011 – Dispensations**
- 4 Minutes of the previous meeting**
- 5 Update on Financial Records Reconciliation**
- 6 Xero**
- 7 Audit Report/Action Plan**
- 8 8.1 Applications for Financial Assistance  
8.2 Payments and Receipts  
8.3 Bank accounts**
- 9 Grant Applications**
- 10 Action Log**
- 11 Items not included above**
- 12 To confirm date and venue of next meeting**

*Close of meeting*

**Public Forum**

**Part 2**

**Budget**

**Steve Jones**  
**Chair - Finance Committee**