PENKETH PARISH COUNCIL

Wednesday 14th April 2021

19.30 to 21.30

(via video conference)

A G E N D A

Part 1

1. **To receive apologies for unavoidable absence.**

2. **Declaration of Interests from Members. Code of Conduct: Declaration of Interest: Members are reminded of their responsibility to declare any personal or prejudicial interest that they have in any item of business on the Agenda no later than when the item is reached.**

3. **Monthly accounts for approval**

4. **Minutes from the previous meeting for approval**

5. **Accountant update**

   To receive an update from the Clerk regarding the accountant.

6. **Appointment of new Clerk**

   The Council will discuss an advert for the permanent Clerk position.

Part 2

(Confidential Part 2 note all live streams must be disconnected and recordings are not permitted, The Chair will address the Council)

1. **Panel selection**

   The Council will take a vote based on the panel who will put themselves forward as asked by the Chairman to sit on a panel for a grievance complaint received to the Council.

2. **Clerk position**

   A new temporary appointment of Clerk to commence from Mar 29th 2021 and expiring on 30th June 2021. This is to comply with the Auditor's recommendation for a continuous RFO function L.G. Act 1972. It would also cover the election period, changeover of New

Councillors etc, orderly handover to successful Permanent Clerk and to assist the Auditor in completing the Year End Audit.

3.   Penketh Pool and Community Centre

i, Repairs and maintenance
To discuss the report as received from the Engineer and instruct any work to be completed.
ii, Staff
To discuss the next phase for the staff returning to KLS including seeking HR advice and training.
iii, Managers updated report.
Council to discuss the report as received from the temporary General Manager.

4.   Grant application
To agree on a donation amount for a donation request received.

In line with the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

L Burey

Clerk to Council