

Penketh Parish Council

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MINUTES OF THE FULL COUNCIL MEETING

Held on Monday 13th April 2026 at 19:00
Held at Penketh Pool and Community Centre

Members of the press & public were welcome; the meeting was recorded.

MEETING OPENED AT; 19:02

Present:

Cllrs Fellows (Chair), Booth, Cooper, Cunliffe, Eriobuna, Potts, Treanor, Dodd, Haywood, Towell.

Late: Cllr Treanor 19:05. Cllr Eriobuna 19:20

Clerk: Mr David Wakefield

Members of the Public: 0

Police: 0

26/27-001. Apologies for Absence

Apologies were received and accepted from Cllrs Haywood, White.

26/27-002. Declarations of Interest

Cllr Fellows declared interests as Chair of Penketh Swimming Club and private pool hirer.
Cllr Potts declared an interest as residing at the same address as Cllr Fellows.
No further declarations.

26/27-003. Approval of Minutes (9th March 2026)

Minutes of the Full Council meeting held on 9th March were approved.

Proposed: Cllr Cunliffe

Seconded: Cllr Cooper

Vote: One abstention

Resolved : Meeting minutes Approved

26/27-004. Matters Arising from the minutes.

No matters raised.

26/27-005. Finance

Payments for Approval – March 2026

Council considered all payments and direct debits for March 2026.

Cllr Dodd requested clarification with the Love Admin number of payments and transactions

Cllr Peters asked for clarification for the inactivity in the Savings account.

Both enquiries were answered

Proposed: Cllr Booth

Seconded: Cllr Potts

Vote: one abstention

Resolved: That all payments for March 2026 be approved.

26/27-006. Motion from Councillors

Nothing to report at meeting.

26/27-007. Police Report

No Police Report,

It was explained that there were upcoming changes to the local policing model with the structure and personnel of the six Warrington beat teams, this includes the PCSOs and key contacts

26/27-008. Chairman's Report

Nothing to report at meeting.

26/27-009. Clerk's Report

The Clerk reported:

Slow sales for March, but still positive for the year to date against last year

Pool Booking system had issues, but they are now resolved

Emergency lightening fixed

The boiler has been serviced

A & B to repair the potholes on the 22nd April

We are waiting for a quote to fix the drains.

Circus has cancelled the May event

We have emailed schools with letters explaining the criteria required to obtain a grant as passed at the March meeting, the issues with the grant offering were further discussed in 'application for grants' section.

26/27-010. Correspondence

No correspondence received.

26/27-011. Planning Matters

Planning applications listed within the agenda pack were noted, no objections raised.

26/27-012. Parish Surgery Report

No public attended the last surgery session.

26/27-013. Public Question Time

No members of the public were present.

26/27-014. Date of Next Meeting

The next meeting of the Full Council will be held on:

Monday 11th May 2026 at 19:00

PART TWO

26/27-015. Application for Grant

Cllr Peters raised a point with relation to the offering of grants. It was questioned that we should ensure the grant money is used entirely by the chosen organisation in the correct way, and that all money is entirely for the chosen projects. Cllr Treanor asked to check the correspondence between the clerk and the schools (which was supplied). Cllr Booth reassured the council of the integrity of the school process and auditing to ensure the grant would be spent appropriately

Cllr Fellows and Councillor Potts left the room for the architects Report and the staff Pay review update

26/27-0016. Architect Cost Community Pool and Hall Refurbishment

The process for selecting an architect was explained further, along with a further outline of the plans and scope. The decisions made by the council's mandated representatives, and the reasoning behind their selection, was also discussed. It was considered essential that we are guided throughout the entire process by the most professional and reliable candidate. The clerk, the deputy clerk, and councillor White were unanimous in their decision to appoint Dove Architects.

Cllr Dodd did offer alternatives, along with another prospective architect.

26/27-017. Staff Pay Review

Motion regarding pay review discussed based on national minimum wage increase set by government that start in April 2026 and based on employment contracts and age. The council was given the proposal for new pay scales.

Proposed: Cllr Cooper

Seconded: Cllr Eriobuna

Resolved: Council unanimously agreed that this motion is taken forward.

26/27-018. Pool and Hall Pricing Review

The council was given the proposal for new pricing for the swimming and Hall

Proposed: Cllr Peters

Seconded: Cllr Dodd

Resolved: Council unanimously agreed that this motion is taken forward.

Meeting closed: 8:35pm

DRAFT