



Penketh Parish Council

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MINUTES

OF THE FULL COUNCIL MEETING
Held on Monday 9th February at 19:00
at Penketh Pool and Community Centre

Members of the press & public were welcome; the meeting was recorded.

MEETING OPENED AT; 19:00

Present:

Cllrs Fellows (Chair), Cllrs Booth, White, Haywood, Dodd, Potts, Eriobuna, Treanor, Cunliffe, Cooper.

Late.

Cllr Dodd 19:02

Cllr Eriobuna 19:05

Deputy Clerk: Mr David Wakefield

Members of the Public: 1

Police: None present.

25/26-361. Apologies for Absence

Apologies were received and accepted from Cllrs Towell, Peters

25/26-362. Declarations of Interest

Cllr Fellows declared interest as Chair of Penketh Swimming Club and private pool hirer for Puddle Penguins Swim School. Cllr Potts declared an interest as living at the same property as Cllr Fellows. No other declarations were made.

25/26-363. Approval of Minutes (12th January 2026)

Minutes of the Full Council meeting held on 12th January, 2026 were approved.

Proposed: Cllr Treanor

Seconded: Cllr Cooper

Majority approved

25/26-364. Matters Arising

No matters raised.

25/26-365. Finance

a) Payments for Approval – January 2026

Council considered all payments and direct debits for January 2026.

Proposed: Cllr Cooper

Seconded: Cllr Booth

Majority approved. Resolved: That all payments for January 2026 be approved.

b) Bank Reconciliation – January 2026.

Cllr White requested an investigation into the high electoral bill, this seems high and will be investigated by the clerk.

25/26-366. Internal Audit Report 2023/24

Approve the Clerk's proposed management responses and priority actions arising from the 2023/24 Internal Audit, to formally close the audit and establish a clear forward programme of governance improvements.

Proposed: Cllr Booth

Seconded: Cllr Heywood

Majority approved.

25/26-367. Amendment to Payment Authorisation and Action Plan.

Approve amendments to the Council's Financial Regulations to reflect current online banking arrangements, including delegated authority for a nominated councillor to execute payments following member approval, and to ensure continued compliance with audit and governance requirements.

Clerk to investigate current authorized spending limit.

Proposed: Cllr Heywood

Seconded: Cllr Booth

Majority approved.

25/26-368. Precept.

With an increase of energy costs, higher wage cost, and inflation pressure, there should be a request for a 3% increase in Precept.

Proposed: Cllr Cunliffe

Seconded: Cllr Potts

Unanimously approved.

25/26-369. Clerk's Report

The Clerk reported:

- Strong pool performance
- Invoicing of schools and clubs are up to date using scribe

- A need to increase prices of Pool and Hall usage due to energy, wages and NI.
- Emergency lighting work to be carried out on Wednesday 11th February
- Fire alarm system maintenance check Wednesday 11th February
- We have received a first quote on the rewiring of the Hall/pool.
- We are waiting for the first quote on flat roof repairs.
- Next meeting must have a formal resolution to change banks
- Circus proposed visit schedule
- Proposed surgery rota confirmed
- Thanks for the scribe training from Cllr Potts

26/26-372. Correspondence

We received an email from a member of the public. The detail was not within our remit, so an explanation email was sent

25/26-370. Chairman's Report

The Chairman discussed the possible development of a Parish newsletter

25/26-371. Police Report

The report showed an increase in incidents; therefore, the clerk will contact Steve Grady PCSO to obtain more details.

25/26-373. Planning Matters

Planning application no action.

25/26-374. Parish Surgery Report.

Cllr Dodds raised concerns over an incident at the last surgery. With the new rota agreed councillors should now have greater support.

5/26-375. Public Question Time

A member of the public asked about the development the proposed BESS storage plant.

A discussion around dog fouling on Greystone Park, offering suggestions such as reporting, flagging incidents and logging.

Worries around the safety when crossing Penketh Road at Tesco's Extra.

25/26-376. Date of Next Meeting

The next meeting of the Full Council will be held on:

Monday 9th March 2026 at 19:00

Meeting closed: 20:12

(Informal discussion followed; no decisions were taken.)