

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Clerk to the Council Mr Stephen McGlynn
Tel 01925 724 515
clerk@penkethparishcouncil.org.uk



MINUTES OF THE FULL COUNCIL MEETING

Held on Monday 12th January 2026 at 19:00

Held at Penketh Pool and Community Centre

Members of the press & public were welcome; the meeting was recorded.

MEETING OPENED AT; 19:02

Present:

Cllrs Fellows (Chair), Cllrs Booth, White, Treanor, Cunliffe, Cooper, Towell.

Clerk:

Mr Stephen McGlynn

Members of the Public:

2

25/26-349. Apologies for Absence

Apologies were received and accepted from Cllrs Haywood, Dodd, Peters and Potts.

25/26-350. Declarations of Interest

Cllr Fellows declared interests as Chair of Penketh Swimming Club and private pool hirer.
No further declarations.

25/26-351. Approval of Minutes (8th December 2025)

Minutes of the Full Council meeting held on 8th December 2025 were approved.

Proposed: Cllr Fellows

Seconded: Cllr Treanor

Approved

25/26-352. Matters Arising

No matters raised.

25/26-352. Finance

a) Payments for Approval – December 2025

Council considered all payments and direct debits for December 2025.

Proposed: Cllr Booth

Seconded: Cllr Cooper

Resolved: That all payments for December 2025 be approved.

b) Bank Reconciliation – December 2025

Council discussed the deeper breakdown of Amazon payments involving the Christmas Market, and chemical cleaning materials. We have a dispute with BT over the telephone bill.

25/26-353. Clerk's Report

The Clerk reported:

- December invoicing all sent out to pool/hall users
- Working through all school swim sessions for the last quarter to send out invoices.
- The pool revenue slowed with the Christmas/New Year impact
- Pool/Hall party still very popular with January and Part of February already booked
- New Deputy Clerk started at the beginning of January
- Updating the Surgery rota to ensure a shared responsibility
- Resolved the issue surrounding the Christmas tree Licence and firework display
- Received a complaint via WBC, a resident was upset at the fireworks and complained to a Parish Councillor who never informed the clerk with the complaint causing an escalation.
- Circus event on Greystone Park in May rather than Easter.
- Newsletter would benefit the profile of Penketh Parish Council
- I will be reducing hours with additional support from the deputy Clerk
- Police report with a link to the PCSOs uncertain future
- RBL document from Cllr Dodd

25/26-354. Chairman's Report

The Chairman welcomed the new deputy clerk.

25/26-355. Police Report

The report circulated previously was taken as read.

Members noted there is still regional uncertainty regarding PCSO funding.

26/26-356. Correspondence

Correspondence previously circulated was noted.

25/26-357. Planning Matters

Planning applications listed within the agenda pack were noted. Including 3 extra applications that were presented at the meeting. It was noted that a 15m high floodlight at Penketh High School was to be replaced by 14m lights.

No objections raised. Although Cllr White did raise concerns with the application to change public sport field/open space to residential curtilage at 72 Farnworth Road.

25/26-358. Parish Surgery Report.

No public attended.

Council discussed future Parish Surgery arrangements and agreed to organise a rota to share the duties, January 2026.

5/26-359. Public Question Time

It was clarified that at May half term Greystone Park will be hosting a circus, not a fair.

25/26-348. Date of Next Meeting

The next meeting of the Full Council will be held on:

Monday 9th March 2026 at 19:00

Meeting closed: 7:45

(Informal discussion followed; no decisions were taken.)

DRAFT