

# Penketh Parish Council

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## FULL COUNCIL MEETING MINUTES

**Meeting held on Monday 9<sup>th</sup> December 2024**

**At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY**

**Members of the press & public were welcome; the meeting was recorded.**

**Meeting opened at 19:45** *Delayed slightly due to delays with printing important information.*

### **PART ONE**

Chairman: **Cllr Geoff Fellows.**

**Minute 24/25-136 Present; G Fellows, M Potts, E Peters, T Booth, C Williams.**

**Minute 24/25-137 Apologies for absence; Emma, L Hollis, A Haywood,**

**Minute 24/25-138 Declarations of Interest**

#### **Code of Conduct – Declaration of Interests**

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

*Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.*

*Cllr M Potts declared an interest as the partner of Cllr Fellows.*

#### **Localism Act 2011 – Dispensations**

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

**Minute 24/25-139 Community Policing Report –**

Document shared with the council prior to the meeting. Nothing raised as a matter of concern.

*4.1 Issues raised by members of the public solely for the attention of the attending representative. This item must not exceed 10 minutes. None*

**Minute 24/25-140 To Sign as a correct record the Full Council Meeting minutes of the last meeting held on Monday 17th November 2024.**

Minutes from the last meeting adjourned until next meeting as we had nobody able to prepare them in time for the meeting.

**Proposed Cllr M Potts**

**Seconded Cllr Fellows**

**Vote – All in favour.** (1 abstentions due to non-attendance of previous meeting)

**Minute 24/25-141 Matters arising from the minutes. N/A**

**Minute 24/25-142. Committee reports & Recommendations – Verbal report.**

Christmas Markets – A great success stall holders on the whole would look forward to coming back next year to make the event bigger and better. A Working group will be set up earlier in 2025 to arrange the next winter event.

Planters – have been removed and swept – there is a consideration to replace the missing trees that have been lost in the past few years, due to weather, dying off, accidental damage or vandalism.

**Minute 24/25-143 Chairmans Report -**

**Minute 24/25-144 Clerks report –** As we don't have a Clerk at the moment, Mike gave an update on the Emails received and correspondence for Bright HR re payroll migration. The payroll migration discussed at a previous meeting has been put on hold due to the impact to workload, which we don't currently have capacity for given the vacancies. This will be put on hold until they launch a managed service in the New Year.

**Minute 24/25-145 Correspondence –**

Emails of importance have been forwarded to councillors thorough the months.

**Minute 24/25-146 Report from Parish surgery –**

Cllr Fellows & Cllr E Peters attended the surgery at Penketh Library but no attendance this month.

**Minute 24/25-147 Planning – No issues raised.**

Application	Location Details	Proposal	Ward	Parish	Consultation End Date
2024/01514/CLDP	56 Heath Road, Penketh, Warrington, WA5 2BU	Proposed rear extension with rooflight and demolition of existing store	Penketh and Cuerdley	Penketh	25/12/2024

**Minute 24/25-148 Finance**

*13.1 Authorisation of ad hoc/regular spend for – (Documents enclosed)*

*Unable to proceed with approval. Rialtas still completing restatement of accounts.*

**Vote – All in favour.**

*Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants – None.*

**Minute 24/25-149 Update of DBS checks for staff. – Completed.**

**Minute 24/25-150** Date of next meeting to be proposed as 8th April 2024 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room. Confirmed

**Minute 24/25-151 Public question time**

*Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.*

*1 Member of the public in attendance. Gave some information on applying for the vacancy for co-option. Brief description given of the role of parish council.*

**Minute 24/25-152 Matters for further discussion**

*Cllr E Peters raised discussion around the desire to replace trees missing on Warrington Road. Council discussed the options of sharing the cost and resolved to bring back to once options are explored further but council was generally in favour of proceeding with improvements for the local community.*

**PART TWO**

*Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;*

**Minute 24/25-153** Recruitment – A Discussion took place with regards to ongoing vacancies, recruitment updates and the latest additional roles needed to recruit for. These would be included in the figures for the 2025/2026 budget

**Minute 24/25-154** Land Agreement – It was decided that there would not be a desire to take on additional land in the area even for a short 5-year lease term as this would increase the cost to the precept payer to maintain the land

**Minute 24/25-155** Section 106 - It was raised that a figure has been circulated to be presented in the 2025/2026 accounts from a previous development with a stipulation that this is to be spent on upgrades to the Parish Pool. A number of options for this are to be considered but it is favoured that areas to improve efficiency, reduce energy costs and ensure the centre is well used by residents and the surrounding community. Other upgrades which are also needed will be funded from other sources.

**Minute 24/25-156 MEETING CLOSE 21:20**

Temp Clerk to the Council 09/12/2024

*\*Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

*\*\*Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*