

Penketh Parish Council

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MINUTES OF ANNUAL MEETING OF FULL COUNCIL HELD ON MONDAY 10 JUNE 2024 AT 7:30PM at Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press and public were welcome in accordance with the openness of Local Government Bodies Regulations Act 2014.

Council Members Present: Cllr Geoff Fellows (Chairman), Cllr Eunice Peters, Cllr Tracey Booth, Cllr Chuck Eriobuna.

Officers Present: L Trevaskis, Locum Clerk

Public/Press: 4

Glossary:

PO = Proper Officer, Cllr = Councillor

Minute 24/25-046 - Apologies for Absence

Cllr Laura Hollis and Cllr Andrea Haywood.

Minute 24/25-047 - Declarations of Interest

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

Cllr Geoff Fellows declared an interest as Chair of the Penketh Swimming Club, and a customer of the swimming pool.

Minute 24/25-048 - Minutes

The Council approved the minutes of the last meeting.

Minute 24/25-050 - Co-Options

The Council duly co-opted Erica McSherry to the Council.

The Council duly co-opted Claire Williams to the Council.

Minute 24/25-051 - Annual Audit and Accountability Return (AGAR) FY2324

The Council noted completing the AGAR is a legal requirement under the Local Audit and Accountability Act 2014, and failure to submit a completed AGAR can result in penalties and enforcement action by the relevant authorities.

The Council resolved to approved negative responses to each of the assertions within the Governance Return (Section 1), noting it had not adhered to lawful standards of governance during FY2324, and approved for these to be signed.

The Council resolved to approve the AGAR Accounting Statement (Section 2), and approved for these to be signed.

Minute 24/25-052 - Public Realm

The Council approved for Cllr E Peters to work with the PO to draft a new public realm maintenance schedule, for presentation at a future meetings, in preparation of seeking quotes for future routine maintenance to public open spaces.

Minute 24/25-053 - Financial Regulations

The Council deferred this item.

Minute 24/25-054 - Planning Applications

The Council considered Planning Applications 2024/00686/CLDP and 2024/00680/FULH and raised no objections.

Minute 24/25-055 - Staffing

Members noted the requirement for additional staff and agreed that prior to recruitment the Council should agree its budget for FY2425 to understand the current financial position of the authority and ascertain appropriate terms and conditions of employment that are achievable within the Council's resources.

Minute 24/25-056 - Public Participation

None.

Signed:

Print:

Date: