

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing RFO.
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FULL COUNCIL MEETING **Notice of Meeting and Summons to attend**

To: Council Members; Cllrs Booth, Dodd, Eriobuna, Fellows, Haywood, Hollis, Peters, Potts, Rowley & Trainor

Dear Councillor,

You are hereby summoned on 9th April 2025 to attend the Full Council Meeting of Penketh Parish Council which is to be held on **Monday 14th April 2025 at 19:00**
The meeting will be held in **Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY**

Members of the press & public are welcome; the meeting may be recorded in accordance with the openness of Local Government Bodies Regulations Act 2014.

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies

Note to Public:

Residents of the Parish wishing to address the council are advised to notify the clerk before 5pm on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. If representation made is considered outside the remit of Penketh Parish Council, residents will be referred to the principal authority or other appropriate body.

AGENDA

Chairman: Cllr Geoff Fellows

Vice Chair: Vacant

PART ONE

- 1. Present;**
- 2. Apologies for absence**
- 3. Declarations of Interest**
 - 3.1 Code of Conduct – Declaration of Interests
Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
 - 3.2 Localism Act 2011 – Dispensations
Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.
- 4. To Sign as a correct record the minutes of the meeting held on Monday 10th March, 2025**
- 5. Appointments, Co-Options & Vacancies**
To note that an uncontested return of nominations for election for the recent posted vacancies in the East and West wards of the Parish allows the welcoming of Joe Dodd to join the Parish Council. The remaining vacant seats petitioned to call for an election were returned with no candidates to

stand and these seats are now co-opted positions which will be advertised on the Parish Council website to look for suitable persons.

6. Community Policing report – (Document enclosed)

6.1 Issues raised by members of the public solely for the attention of the attending representative. *This item must not exceed 10 minutes.*

7. Matters arising from the minutes

8. Finance – (Documents enclosed)

8.1 Authorisation of accounts for payment/approval – (Documents enclosed)

8.2 Invoices for payment/approval

8.3 Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants. (One application to be circulated)

9. Motions from Councillors

9.1 **Flag Poles** – Cllr Haywood proposes to install 2 Parish Flag Poles at a cost of no more than £3,000 to include ground works, supply, installation and flags. Whilst we have been approached by a number of local willing people to support the additions by giving free time – The council will endeavour to seek best value whilst also consider quality, safety and lifespan of the products and materials used.

9.2 **Lighting of the beacon**, Penketh Gardens – Cllr Fellows has been approached by the Royal British Legion to work together to create an event for Thursday 8th May 2025 the committee formed of councillors will use up to £5000.00 of the summer'25 event budget for the event to involve the community with support of other local community groups

10. Committee reports & Recommendations – Verbal report

11. Chairmans Report – Verbal report

12. Clerks report – Verbal report

13. Correspondence – (Document enclosed)

14. Report from Parish surgery – Verbal report

15. Planning – (Documents enclosed)

16. Date of next Full Meeting & Annual Meeting of the Council

Proposed to be Monday 12th May 2025 at 19:00 in the Committee Meeting room.

17. Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

18. Matters for further discussion Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

19. Recruitment

20. Non-Council property update/ presentation to the Councillors about proposed options for a community asset in need of Parish support.

21. Chariry Status of Greystone Recreation ground update.

22. HR updates of Current & New employees – Verbal report

23. Tribunal action review

MEETING CLOSE

Acting Clerk to the Council *Cllr M. Potts (09/04/2025)*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*