

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr Geoff Fellows, Chairman. Mrs V. Wearing RFO.
Tel 01925 724 515
clerk@penkethparishcouncil.org.uk



FULL COUNCIL MEETING Notice of Meeting and Summons to Attend

To: Council Members; Cllrs Booth, Eriobuna, Fellows, Hollis, Peters, Potts, & Rowley

Dear Councillor,

You are hereby summoned on **5th March 2025** to attend the Full Council Meeting of Penketh Parish Council, which is to be held on: **Monday, 10th March 2025, at 19:30**

Location: Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public are welcome; the meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations Act 2014.

Note to Councillors:

If you are unable to attend, please notify the Clerk with your apologies.

Note to Public:

Residents wishing to address the Council are advised to notify the Clerk before 5pm on the day of the meeting. Permission to speak will be at the discretion of the Chairman.

AGENDA

Chairman: Cllr Geoff Fellows

PART ONE

1. **Present**
2. **Apologies for Absence**
3. **Declarations of Interest**
 - 3.1 **Code of Conduct – Declaration of Interests**
 - Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
 - **Recurring Declarations:**
 - **Cllr Geoff Fellows** – Hirer of the community pool privately since 2014 and Chairman of **Penketh Swimming Club (est. 1974)**.
 - **Cllr M. Potts** – Lives in the same household as **Cllr Fellows**.
 - 3.2 **Localism Act 2011 – Dispensations**
 - **None**
4. **To Sign as a Correct Record the Minutes of the Previous Meeting**
 - **Monday, 10th February 2025**

5. **Matters Arising from the Minutes**

6. **Co-option of Councillors**

- **Discussion of Appointment for Andrea Haywood**

7. **Community Policing Report** – (Document enclosed)

7.1 Issues raised by members of the public for the attention of the attending representative (max 10 minutes).

8. **Finance – (Documents enclosed)**

8.1 **Authorisation of payments – 1st February 2025 – 28th February 2025**

8.2 Bank Signatories – Updates required following resignations

8.3 Applications for Financial Assistance – Section 137 of the Local Government Act 1972

9. **Committee Reports & Recommendations** – Verbal updates

10. **Chairman’s Report** – Verbal update

11. **Clerk’s Report** – Verbal update

12. **Correspondence** – (Document enclosed)

13. **Report from Parish Surgery** – Verbal update

14. **Planning – (Documents enclosed)**

14.1 **Awareness of Proposed Solar Farm Development** – Screening opinion application recently published on the Warrington Borough Council website for a potential development in **Cuerdley or a neighbouring ward**.

15. **Motions from Councillors**

15.1 **Tree Works on Withinshaw** – Information circulated with Councillor packs.

16. **Date of Next Meeting**

Proposed for **Monday, 14th April 2025, at 19:30** in the Committee Meeting Room

17. **Public Question Time**

- Limited to 2 questions per member of the public (max 10 minutes).
- Responses may be provided via email if required.

18. **Matters for Further Discussion**

AOB

PART TWO (CONFIDENTIAL BUSINESS)

Pursuant to Section 1(2) of the **Public Bodies (Administration of Meetings) Act 1960**, it is resolved that, due to the confidential nature of the business to be transacted, the public and press must leave the meeting during consideration of the following items:

19. **HR Updates – Current & New Employees** – Verbal update

MEETING CLOSE

(05/03/2025)

Acting Clerk to the Council [Cllr M. Potts](#)

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under*