

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Miss J Locke, Clerk to the Council. Mrs V. Wearing Temporary RFO.
Tel 01925 724 515
clerk@penkethparishcouncil.org.uk



FULL COUNCIL MEETING MINUTES

Meeting held on Monday 20th November 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:31

PART ONE

C096 Present; Cllrs G Fellows, L Fox, A Haywood, K Layfield, C Lenihan, E Peters & M Potts.

C097 Apologies for absence; Cllrs N Farrell, K Harkin, L Jones & S Jones

C098 Declarations of Interest

C098a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.

C098b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C099 Community Policing Report

A report was not received – Clerk to chase report for next meeting.

C100 To sign as a correct record the minutes from the last meeting held on Monday 9th October 2023.

Proposed: EP

Seconded: KL

Vote: 6 1 abstention

C101 Matters arising from the minutes.

KL – requested updates regarding the small grant applications from RMA Corps and Penketh Primary School the clerk will contact RMA for more information and Penketh Primary School have received their funds, Pool cover to be installed w/c 20.11.23 and the tree policy is on the website.

C102 Motions for discussion

C102(1) Bins on Honiton Way

Council approves the spend of up to £1500 for two new bins on Honiton Way shop, the cost of this to be recovered from the management company subject to written confirmation and permission to put the bins on their land.

Proposed: EP

Seconded: MP

Vote: Unanimous

EP – has been working with Joe Hand from the management company that owns Honiton Way shops, they have come to an arrangement to install bins. Cllr Peters has arranged the above with no cost to the Council and it benefits all, bins will be added to the current collection route.

C103 Committee reports & Recommendations – Finance Meeting arranged for Monday 27th November 2023 and a Business management meeting needs to be scheduled. Ep has asked for a meeting with Mike and the Clerk so that she gain more understanding of the riatas reports, this was offered to all councillors. Open Spaces met in October, waiting for a tree survey from WBC for the trees in Greystone Rec and Penketh Gardens, thank you to KL and EP for their hard work regarding the drainage, EP has met with Barry Hughes from WBC about the flooding from the field onto Warrington Road, gully is blocked with a power cable, Scottish Power have been informed. Open Spaces consultation is out for any residents to complete there are forma available at the Clerks office or can be done online using the QR code on the posters. Building Stronger communities didn't meet this month due to schedule conflicts. However, small groups have been working to organise the Remembrance parade and Christmas Markets. RBL have thanked the council for their attendance and support.

C104 Chairmans report – The council attended Remembrance Sunday and thanked everyone for their support, nice to see so many people turn out. Due to the cold weather the pool has not had as many visitors so we will be looking at tweaking the timetable and still hope that we can accommodate the whole community.

C105 Clerks Report – I have applied for the Clerk's course and hoping to start as soon as the textbooks are back in stock, I am hoping this will assist me in being a better a clerk and knowing all the ins and outs especially with meetings and finance. I have been working on Christmas Markets, arranging a tree, and working with WBC regarding the lights. Assisting with timetables and staff rotas for the pool, managing LG's and working with Peninsula HR. Weekly meetings with RFO to make sure all invoices are paid.
As usual, park inspections – chasing the delivery and installation of equipment to maintain the open spaces with help from Cllr Peters. General admin and responding to emails as per my correspondence log.

C106 Correspondence – the Clerk received numerous emails about drainage issues, these have all been responded to.

C107 Report from Parish surgery – Cllrs Fellows and S Jones attended; matters raised were the drainage on Greystone Rec and narrowing of the Road near Tesco.

C108 Planning – The planning information below was obtained from the Warrington Borough Council website – Planning permissions have been reviewed and noted by the Penketh Parish Council.

Application Reference	Application Type	Location Details	Proposal	Ward	Parish	Consultation Closes
-----------------------	------------------	------------------	----------	------	--------	---------------------

2023/01374/ FULH	Full Planning - Householder	5 Hamble Drive, Penketh, Warrington, WA5 2HT	Single storey side extension.	Penketh and Cuerdley	Penketh	06-12-2023
2023/01324/ CLDP	Section 192 Certificate	11 Southland s Avenue, Penketh, Warrington, WA5 2HW	Proposed single storey side extension	Penketh and Cuerdley	Penketh	16-11-2023
2023/01228/ FULH	Full Planning - Householder	12 Woodley Fold, Penketh, Warrington, WA5 2JB	Demolition of existing conservatory and replacement with new side extension. New Porch/Garage extension, bay window, alteration to window openings and new finished treatment to elevation comprising of render and timber cladding	Penketh and Cuerdley	Penketh	14-11-2023

2023/01317/ DISCON	Discharge of Condition	Land Bounded By Shoreham Drive, Lytham Close And South Of Trans Pennie Trail (whittle Brook Works), Penketh Brook Works South Of Penketh Hall Hall Nook, And Land Bounded By Farnworth Road, And Widnes Road, Penketh, Warringto n, Warringto n,	Discharge of Condition No's 5 (Habitat Feasibility) and 6 (Landscap e and Ecological Managem ent Plan) attached to planning permissio n 2021/38 949	Penketh and Cuerdley	Penketh	15-11-2023
2023/01296/ TPO	TPO	45 Tannery Lane, Penketh, Warringto n, WA5 2UF	Proposed remedial works to 1 no. tree	Penketh and Cuerdley	Penketh	13-11-2023
2023/01187/ FULH	Full Planning - Householder	78 Stocks Lane, Penketh, Warringto	Widening of existing garage.	Penketh and Cuerdley	Penketh	02-11-2023

		n, WA5 2RN				
2023/01251/ FULH	Full Planning - Householder	12 Phythian Crescent, Penketh, Warringto n, WA5 2BT	DEMOLIS H EXISTING CONSERV ATORY AND CONSTRU CT NEW SINGLE STOREY REAR EXTENSIO N AND PART SINGLE STOREY/P ART 2 STOREY SIDE EXTENSIO N & INTERNAL ALTERATI ONS	Penketh and Cuerdley	Penketh	06-11-2023
2023/01202/ TPO	TPO	11 Burnham Close, Penketh, Warringto n, WA5 2DA	Remedial works to 1 No. Tree	Penketh and Cuerdley	Penketh	26-10-2023
2023/01201/ TPO	TPO	9 Burnham Close, Penketh, Warringto n, WA5 2DA	remedial pruning to 1 no. tree	Penketh and Cuerdley	Penketh	26-10-2023

2023/01186/ CLDP	Section 192 Certificate	78 Stocks Lane, Penketh, Warrington, WA5 2RN	Proposed hip to gable roof alteration, rear dormer, rooflights and changes to windows to front elevation	Penketh and Cuerdley	Penketh	18-10-2023
2023/01139/ TPO	TPO	1 Woodley Fold, Penketh, Warrington, WA5 2JB	Proposed Remedial work to 1 no. tree	Penketh and Cuerdley	Penketh	12-10-2023

Query of 63 Walkers Lane was noted and was determined it was a WBC issue.

C109 Finance - Latest Bank statements shared with all councillors, as well as the reconciled monthly accounts

Ad-hoc Expenditure October	PPC Account		
Amazon	Stationery	03/10/23	£69.64
CMW Drainage	Drainage issue around pool	04/10/23	£840.00
Amazon	Cleaning products	11/10/23	£179.87
Robert Walker	Waste removal	12/10/23	£25.00
RBL	Wreaths	12/10/23	£82.50
Three Whistles	Swim teacher course	12/10/23	£350.00
Shore Swim	Pool Chemicals	12/10/23	£993.60
Shore Swim	Pool Cover	12/10/23	£6300.00
Toolstation	Maintenance	24/10/23	£21.51
JP Lennard	Pool Equipment	26/10/23	£341.32
Post Office	Stamps	30/10/23	£10.00
Amazon	Equipment and pool supplies	30/10/23	£137.77
Bolton Christmas Trees	Christmas Tree	30/10/23	£1164.00
SLCC Enterprise	Clerks Course	31/10/23	£144.00
Premier Traffic Management	Road closures	31/10/23	£1182.00
Total			

			£11841.21
--	--	--	------------------

Ad-hoc Expenditure October	Pool Account		
WBC		02/10/23	£365.00
Payroll		27/10/23	£8675.87
WBC		30/10/23	£365.00
Total Ad -hoc Expenditure			£9405.87

Proposed: GF

Seconded: LF

Vote: 6 Abstentions 2

C110 Grant application from St Mary's Church to part fund repairs to Clock the other half was met my Great Sankey Parish Council in the sum of £312.

Proposed: EP

Seconded: GF

Vote: Unanimous

C111 – Drainage on Greystone Rec – Recommendation received from Open Spaces Committee to select chosen supplier. Council approves recommendation and instruct Clerk to proceed with the works. The sum of works will be £70100.00 including the cost of any

Proposed: KL

Seconded: EP

Vote: Unanimous

C112 – Date of next meeting to be to be proposed as Monday 18th December 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting room – agreed.

C113 - Public Question time – no members of the public attended.

C114 – Matters for Further Discussion – EP – Planters on Warrington Road update, petition has been submitted to Warrington Borough Council. However, the current bin strike situation overrides any current decisions. A decision will hopefully be made in January.

CL – Fiddlers Ferry demolition update, this will happen on the 3rd December sometime between 7.30am and 1.30pm. Fiddlers Ferry Road and South Lane will be closed. There will be noise but should not last very long.

PART TWO

C115 – Drainage on Greystone Rec and Pathway – Discussion was had about provider for the drainage and if we could have a pathway on Greystone Rec.

AH – left at 9pm

MEETING CLOSE - 21:06

Clerk to the Council *Miss J Locke*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible **Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*