

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Miss J Locke, Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL MEETING MINUTES

Meeting held on Monday 18th December 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:32

PART ONE

C116 Present; Cllrs N Farrell, G Fellows, K Harkin, S Jones, K Layfield, E Peters & M Potts.

C117 Apologies for absence; Cllrs L Fox, A Haywood, L Jones & C Lenihan.

C118 Declarations of Interest

C118a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.

C118b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C119 Community Policing Report

Summary for Penketh and Cuerdley – over the last month the two wards have yet again been relatively crime free. The Perspex cover on the nativity scene was broken on Honiton Square. Four of the eight towers as you know have been demolished and this went smoothly. There is a new tenant in 17 Farnworth Road care home, the new resident will be there until they come of age to move to supported living. December is the month of Operation Jingles; this places officers on foot patrol in Warrington's main retail areas to reduce crime demand in these locations.

Antisocial behaviour, Penketh 0, Cuerdley 0

Speed Enforcement: TruCam device was deployed on Warrington Road with a total of 31 activations.

EP – updated the councillors about who owns the land, and the road has been adopted by WBC.

19:40 KH Arrived

C120 To sign as a correct record the minutes from the last meeting held on Monday 9th October 2023.

KL – asked for amendments, these were accepted by the Clerk and amendments were made.

Proposed: EP

Seconded: KL

Vote: 5 2 abstentions

Amendments made

Proposed: EP

Seconded: MP

Vote: 4 2 abstentions

C120 Matters arising from the minutes.

SJ – queried about the proposed bins on Honiton Square, due to the bin strike this has been put on hold and will be taken up in the New Year.

C121 Committee reports & Recommendations – Open Spaces had a meeting scheduled but there was no quorum, KL has been progressing with drainage and paths on Greystone Rec unfortunately due to weather and land conditions a date has not been set to start works. EP updated the council on progress with the flooring at Withinshaw park, KL to look at quotes for repair work. MP – stated it is a H&S issue and that the Clerk would be able to progress with this under delegated powers. SJ queried about the flooding on Warrington Road, EP informed that WBC are to work with Scottish Power due to electrical cable and collapsed drain. MP – informed that the Finance committee met and were correcting budget lines to make the finances clearer.

C123 Chairmans report – The Christmas Markets and Tree Light switch on was a huge success, thank you to everyone who helped and volunteered their time. Father Christmas and his grotto was the best yet.

C124 Clerks Report – Since the last meeting I have started the Clerks course however I am still waiting on some of the textbooks that are out of stock, I am working on the modules that I have the books for. As you are all aware Claire has left so I have asked Michelle if she would be willing to take over the swim scheme which she has agreed. I have taken over the bookings, timetables, and rotas for the interim. I helped to organise the installation of the Christmas tree and lights for Honiton way and helped organise the Christmas markets. Thank you to everyone for their knowledge and assistance on the day. I am still trying to keep on top of park inspections but have struggled some weeks with being in the office and meeting potential hall hirers. PAT testing and hard wire is now up to date, and we are finally having the new lights installed in the hall on 13/12/23. I successfully arranged for the new pool cover to be installed which has been a great relief to the LG's and pool users with maintaining the temperature of the pool.

C125 Correspondence – the Clerk received numerous emails on different matters and have all been responded to.

C126 Report from Parish surgery – EP attended the Parish Surgery, nothing that was brought up was Parish Council related.

C127 Planning – The planning information below was obtained from the Warrington Borough Council website – Planning permissions have been reviewed and noted by the Penketh Parish Council.

Application Reference	Application Type	Location Details	Proposal	Ward	Parish	Consultation Closes
2023/01342/FUL	Full Planning	1 Lyons Road, Penketh, Warrington, WA5 2JU	Change of use from residential dwelling (use class C3) to children's home (use class C2)	Penketh and Cuardley	Penketh	26-12-2023
2023/01374/FULH	Full Planning - Householder	5 Hamble Drive, Penketh,	Single storey side extension.	Penketh and Cuardley	Penketh	06-12-2023

		Warrington, WA5 2HT			
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C128 Finance - Latest Bank statements shared with all councillors, as well as the reconciled monthly accounts

Ad-hoc Expenditure November	PPC Account		
Brigg Garden Centre	Net for Poppies	02/11/23	£12.99
A Haywood	Yoga Mats	02/11/23	£49.00
O Novikova	Aquafit	02/11/23	£366.00
Microsoft	Software	03/11/23	£136.80
St Johns Ambulance	Defib Paddles	03/11/23	£113.94
Amazon	Pool Equipment	06/11/23	£67.17
B&M	Remembrance Day	07/11/23	£130.65
Warrington Primary	Grant App	09/11/23	£1000.00
Radio Trader	Remembrance Day	10/11/23	£86.40
BT	WIFI/phone	13/11/23	£135.46
Amazon	Elf costume	15/11/23	£19.97
Homebase	Inflatable Santa	15/11/23	£31.00
Amazon	Stationery	15/11/23	£155.80
JP Lennard	Pool Supplies	15/11/23	£1250.54
Swim England	Certificates & Badges	16/11/23	£1012.58
Urban Junk	Bins	16/11/23	£40.00
Rospa Parks	Inspections	16/11/23	£726.60
William Davies	Window Cleaner	17/11/23	£54.00
Amazon	Pool Supplies	20/11/23	£135.16
Lemur Swim	Software	20/11/23	£39.99
JP Lennard	Pool Equipment	20/11/23	£200.12
Amazon	Office supplies	21/11/23	£41.94
Etsy	Pic Board for swim lessons	21/11/23	£61.98
Pool Oracle	Pool testing	21/11/23	£734.40
WBC	Lights and other work	21/11/23	£1492.08
B&M	Christmas markets	23/11/23	£122.62
Rialtas	Software	23/11/23	£71.93
Amazon	Tablets for swim scheme	24/11/23	£265.96
Wickes	Supplies for Manger	27/11/23	£35.40
A Haywood	Market supplies	27/11/23	£87.07

Penketh PTA	Glo Toys	27/11/23	£113.00
Test All Water	Test Tubes	30/11/23	£49.57
WBC	Bins	30/11/23	£184.73
SLCC	Books	30/11/23	£258.25
Total			£7133.72

Ad-hoc Expenditure November	Pool Account		
BACS		09/11/23	£8.94
Payroll		24/11/23	£9071.68
Total Ad -hoc Expenditure			£9080.62

Proposed: GF

Seconded: LF

Vote: 6 Abstentions 2

C128 Grant application from RMA Corps of Drums for the purchase of uniforms and music equipment in the sum of £500

Proposed: KL

Seconded: GF

Vote: 5 1 Abstention

C129 – Date of next meeting to be proposed as Monday 22nd January 2024 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting room – agreed.

C130 - Public Question time – no members of the public attended.

C131 – Matters for Further Discussion – none

PART TWO

Nothing listed

MEETING CLOSE - 20.48

Clerk to the Council *Miss J Locke*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible **Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*