

Penketh Parish Council

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FULL COUNCIL MEETING MINUTES

Meeting held on Monday 9th October 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:30

PART ONE

C074 Present; Cllrs N Farrell, L Fox, G Fellows, K Harkin, A Haywood, S Jones, K Layfield, C Lenihan & E Peters

C075 Apologies for absence; Cllrs L Jones & M Potts.

C076 Declarations of Interest

C076a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest. EP- declared an interest in the grant for small grants of Penketh Primary School. Reminded she can leave the room during discussion and decision. KL-Neighbour of RMA small claims application.

C076b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C077 Community Policing Report

PCSO Stevens and Beat Manager PC Jennings attended.

Parish Council Meeting Police Report for Sept/Oct 2023.

Summary for Penketh and Cuerdley.

In the last four weeks the wards have been running smoothly. There have only been a couple of incidents of note – a pedal cyclist was knocked off their pedal cycle on Stocks Lane and the driver failed to stop and there was a skip fire on Poplars road were County Fire attended and extinguished the fire.

Anti-Social Behaviour.

Penketh. 0

Cuerdley. 0.

Speed enforcement

TruCam device was deployed on Warrington Road with a total of 62 activations.

OTHER INCIDENTS

One report of burglary however one was an unoccupied property where no entry was gained and no damage, all reported by a third party.

One report of youths on the railway track trying to retrieve a pedal cycle, this was passed to BTP.

Discussion was had about speeding on Warrington Road and police presence, how offenders would be dealt with, categorisation of crimes and how people can get in touch about Police surgeries that are held adhoc. A concern was raised about drinking alcohol in public spaces, advice was given.

C078 To sign as a correct record the minutes from the last meeting held on Monday 11th September 2023.

Proposed: CL

Seconded: KH

Vote: 8 1 abstention

C079 Matters arising from the minutes - none

C080 Motions for Discussion - none

C081 Committee reports & Recommendations – Open Spaces met and have updates and recommendations which will be discussed in the meeting. Building Stronger communities have met and Remembrance Sunday is starting to take shape. People and Governance have also met, review of policies will be going through systematically.

C082 Chairmans report – Attended St Jospeh's Centenary and took part in the Scout crate climbing. Complemented Cllr Fox on her making the Vestment for the Archbishop. Reminder that the Fireworks event at Penketh Primary School will be held on 4th November and the Chairman will be attending to help support their fundraising.

C083 Clerks Report – Usual Park checks have taken place, attended a WBC planning meeting to gain experience and knowledge of the processes. Met with the RFO to address payments and sort finances. Visited a resident who had issues with land on Greystone Rec and an overhanging tree. Also attended St Joseph's Centenary. Clerk to arrange cutting of grass and hedges.

C084 Correspondence – Numerous correspondence from residents regarding issues around the parish, these have all been replied to or passed onto councillors.

C085 Report from Parish surgery – Cllrs Lenihan and L Jones attended and spoke to residents regarding fly tipping, HS2, traffic lights and speeding, advice was given.

C086 Planning – The planning information below was obtained from the Warrington Borough Council website – Planning permissions have been reviewed and noted by the Penketh Parish Council. KL queried if there was any update of the Sportsman's Arms. CL provided an update on the planning application.

Application Reference	Application Type	Location Details	Proposal	Ward	Parish	Consultation Closes
2023/01202/TPO	TPO	11 Burnham Close, Penketh, Warrington, WA5 2DA	Remedial works to 1 No. Tree	Penketh and Cuerdley	Penketh	26-10-2023
2023/01201/TPO	TPO	9 Burnham Close, Penketh, Warrington, WA5 2DA	remedial pruning to 1 no. tree	Penketh and Cuerdley	Penketh	26-10-2023
2023/01186/CLDP	Section 192 Certificate	78 Stocks Lane, Penketh, Warrington, WA5 2RN	Proposed hip to gable roof alteration, rear dormer, rooflights and changes to windows to front elevation	Penketh and Cuerdley	Penketh	18-10-2023
2023/01139/TPO	TPO	1 Woodley Fold, Penketh, Warrington, WA5 2JB	Proposed Remedial work to 1 no. tree	Penketh and Cuerdley	Penketh	12-10-2023

C087 Finance - Latest Bank statements shared with all councillors, as well as the reconciled monthly accounts

Ad-hoc Expenditure September	PPC Account		
Microsoft			£139.83
Amazon	Office & Pool Supplies		£614.64
S Fletcher Tree Cutting			£1625.00
Broxap Ltd	Bin Penketh Gardens		£633.60
Lemur Swim			£89.96
Wilko Retail	Christmas Tree		£150.00
Cllr Haywood	Tools		£16.00
Three Whistles Training			£780.00
PKF Littlejohn	Audit		£1029.00
Engie Power			£1103.14
V Wearing	Invoice		£2925.00
Mersey Medical	Coronation		£1000.00
CMW Drainage	Pool Drains		£100.00
WBC			£4356.00
RAM Group	Keys		£36.00
Engie Power	Old invoices		£2683.64
Total Ad -hoc Expenditure			£17281.81

Ad-hoc Expenditure September	Pool Account		
Aquality			£1156.00
O Novikova	Yoga		£200.00
A&B Services	Carpark Re-surface		£2200.00
FEE BACS			£8.94
St Johns Ambulance			£31.79
Total Ad -hoc Expenditure			£3677.73

EP – Queried an amount of £25000.00 this was clarified as being a VAT return

Proposed: GF Seconded: AH

Vote: For 5 Abstentions: 4

C087(i) – Small grants application - Royal Marines Association Corps of Drums – have submitted an application in the sum of £500 to buy new uniforms and music equipment – this has not been decided either way and will be asking for more information and move to Building Stronger Communities Committee.

It was decided after discussion that future applications will go to the Building Stronger Communities Committee

20:26 EP- Left the room.

C087(ii) - Small grants application – Penketh Primary School have submitted an application in the sum of £3000 this was discussed, and it was decided that we give them £1000 towards their funding for new playground refurbishment. A full discussion took place. CL- made the council aware that he was a trustee but is no longer.

Proposer: NF Seconder: SJ

Vote: Unanimous

20:37 EP – Returned to room.

C088 – Tree Policy: Accept and implement proposed policy for use by the public with reporting of trees. To be added to website.

Proposed: KL Seconded: AH Vote unanimous.

C089 – Open Spaces – Strategy Update – Councillors were informed by KL about what progress and what needs to be done within the green spaces. CL – mentioned the Trans Pennine Trial in Penketh, looking for ideas for how this area can be used without using the precept.

C090 – Proposal to Change date of Full Parish Council Meetings – Agreed.

C091 – Public Question Time – No public attended.

C092 – Matters for further discussion – CL – had a meeting on Monday about the housing crisis and starting a neighbourhood plan, possibility of a workshop to see what the local council can do.

C093 – Date of next meeting to be to be proposed as Monday 20th November 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting room – agreed.

PART TWO

C094 - Pool Cover – was agreed in principle by the council as a matter of Health and Safety for the staff and customers. It also keeps the pool warm for users.

C095 - Greystone Rec review of proposed drainage works quotes – This has been opened for tender. Cllrs Layfield and Peters presented a discussion paper recommending the appointment of a contractor to undertake drainage repair works to Greystone Rec. This included a review of three contractors who had submitted compliant tenders in accordance with the scope documents produced. After discussion, it was agreed that due to the costs involved the works should be advertised on The Chest: North West Procurement Portal for a period of 2 weeks to ensure compliance with financial guidelines.

Action- Cllr Peters agreed to put this information on The Chest with support from contact at Great Sankey Parish Council who has recently submitted something similar.

MEETING CLOSE - 21:25

Clerk to the Council *Miss J Locke*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible **Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*