

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Miss J Locke, Clerk to the Council. Mrs V. Wearing Temporary RFO.
Tel 01925 724 515
clerk@penkethparishcouncil.org.uk



FULL COUNCIL MEETING MINUTES

Meeting held on Monday 11th September 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:37

PART ONE

C054 Present; Cllrs N Farrell, G Fellows, S Jones, K Layfield, C Lenihan, M Potts & E Peters.

C055 Apologies for absence; Cllrs L Fox, K Harkin, A Haywood & L Jones

C056 Declarations of Interest

C056a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.

C056b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C057 Public Question Time

Two members of the public attended to ask questions regarding the planning of 17 Farnworth Road and the planning meeting at WBC. CL- advised the members of the public.

C058 Community Policing Report

A report was not received – Clerk to chase report for next meeting.

C059 To sign as a correct record the minutes from the last meeting held on Monday 10th July 2023.

Proposed: MP

Seconded: NF

Vote: 6 1 abstention

C060 Matters arising from the minutes.

EP- requested update on Clerk's training and update on park maintenance. Clerk confirmed that Rialtas training had taken place. Clerk to chase up quote for repairs on park equipment. A discussion took place about who could fit the parts.

C061 Committee reports & Recommendations – Open Spaces met in August, KL has made a strategy document, looking at a tree policy for work on Greystone rec. Trees around the pool have been removed as they were diseased and would likely become a Health and Safety issue, The Steve Marshall remembrance football tournament has been passed to the Building Stronger Communities committee.

Building Stronger Communities – work has started on the Christmas market, paperwork and planning has started for Remembrance day parade, volunteers are required to marshal the roads. People & Governance, Business Management and Finance committees are still to meet. Dates to be confirmed in due course.

C062 Chairmans report – Circus came to town, thanks to MP and the Clerk who dealt with organisation. There was great feedback from the community as there had not been a circus for a long time. Some trees around the pool have been removed due to disease and Health & Safety issues. Also the pot holes have been fixed in the pool carpark. A Health & Safety visit was undertaken on Monday 11th September, there maybe action points to be looked into. We also hosted the Steve Marshall event and a cup was awarded to the winner of the match.

C063 Clerks Report – Some Rialtas training had taken place since the last meeting, a discussion was had regarding the software and if it would be worth having a second licence. A further discussion took place regarding the temporary RFO. Information has been provided to the Clerk about a roller disco event.

C064 Correspondence – the Clerk received 24 email enquiries regarding the pool opening times and what events were being held. Some of the residents of Birkdale Road had contacted the Clerk regarding trees and hedges on Greystone rec, the shedding of leaves is causing an issue in their gardens. One resident is concerned about their boundary fence being pushed inwards. The Clerk will make a visit. EP asked to see the email that was sent. An email was received by the clerk concerning the planters on Warrington Road, this resident would very much like to keep them if they are properly maintained, CL has contacted the resident, explained the history of the planters. Has spoken to WBC as they won them. Residents have signed a petition which now has over 100 signatures.

C065 Report from Parish surgery – Cllrs Fellows and Layfield attended; one resident attended but it was not related to PPC matters.

C066 Planning – The planning information below was obtained from the Warrington Borough Council website – Planning permissions have been reviewed and noted by the Penketh Parish Council. KL queried if there was any update of the Sportsman’s Arms. CL provided an update on the planning application.

Application Type	Location Details	Proposal	Application Reference	Ward	Parish	Consultation Closes
Discharge of Condition	Friends Lane Stables, Friends Lane, Warrington, WA5 3LE	Discharge of Condition 5 (Details of external lighting control measures) Attached to Planning Permission Reference no. 2022/41740	2023/00978/DIS CON	Penketh and Cuardley	Penketh	20-09-2023

Application Type	Location Details	Proposal	Application Reference	Ward	Parish	Consultation Closes
TPO	3 Fenham Drive, Penketh, Warrington, WA5 2EQ	Remedial works to tree x 1	2023/01 047/TPO	Penketh and Cuerdley	Penketh	15-09-2023
Full Planning - Householder	38 Arlington Drive, Penketh, Warrington, WA5 2QG	Proposed front, side and rear extensions and modification to width of front dormer and proposed new dormer	2023/00 977/FUL H	Penketh and Cuerdley	Penketh	14-09-2023
Full Planning - Householder	14 Ditchfield Road, Penketh, Warrington, WA5 2NN	Proposed rear flat roof extension.	2023/00 882/FUL H	Penketh and Cuerdley	Penketh	14-09-2023
Full Planning - Householder	5 Hamble Drive, Penketh, Warrington, WA5 2HT	Single storey side extension.	2023/00 599/FUL H	Penketh and Cuerdley	Penketh	24-08-2023
Section 192 Certificate	1 Holly Road, Penketh, Warrington, WA5 2AG	Proposed single storey side extension	2023/00 917/CLD P	Penketh and Cuerdley	Penketh	15-08-2023
Full Planning - Householder	122 Meeting Lane, Penketh, Warrington, WA5 2BE	Replacement single storey rear extension part pitched / part flat roof.	2023/00 908/FUL H	Penketh and Cuerdley	Penketh	11-08-2023

C067 Finance - Latest Bank statements shared with all councillors, as well as the reconciled monthly

accounts

Ad-hoc Expenditure July	PPC Account		
MAC Plumbing	13/07/2023		£97.00
MAC Plumbing	13/07/2023		£445.00
IKEA	14/07/2023		£298.33
Currys	14/07/2023		402.46
Aquality Leisure	25/07/2023		£1572.35
Total Ad -hoc Expenditure			£2815.14

There was no Ad-hoc Expenditure for the pool in July.

Ad-hoc Expenditure August	PPC Account		
Amazon	02/08/2023		£208.64
HP Inc	18/08/2023		£227.98
NW Heating	14/08/2023		£982.86
Engie Power Ltd	29/08/2023		£1148.06
Fed Ex	29/08/2023		£101.01
WBC	29/08/2023		£660.00
WBC	25/08/2023		£2080.87
Total Ad -hoc Expenditure			£5409.42

Ad-hoc Expenditure August	Pool Account		
Olena – Yoga/AF	11/08/2023		£277.50
JPLennard			£2641.65
Total Ad -hoc Expenditure			£2919.15

CL & KL queried the payment to JPLennard this is a supplier to the pool for equipment, cleaning supplies and uniforms. SJ queried the difference in energy bills from July to August. This will be investigated. KL – queried NW Heating and asked what works had been carried out – this was work in the boiler room with a pressure fault.

One application for funding was received but due to the timescale receiving the completed paperwork the application has been deferred to the next meeting.

Proposed: CL

Seconded: MP

Vote 6:1 in favour

C068 – Pool cover replacement – the roller is new but the cover needs replacing as it is causing issues for staff and is very worn. Three quotes will be obtained.

C069 – Carpark – a discussion was had about ANPR technology in the Pool carpark and the painting of spaces to maximise the number of cars we could have on site. This will further be discussed at the Business Meeting Committee with a look into the quotes that have been obtained.

C070 – Transfer of Bank Account to an interest account – a discussion was had about putting some money to be spent in the community in the fourth quarter into an interest account to maximise the amount. This will be subject to FSA regulations and protection. These will need to be checked. MP to look into.

Proposed: MP

Seconded: GF

21.26 – Extend Standing orders due to possible overrunning of meeting.

C071 – The Steve Marshall Annual Memorial Event – this will go to the Building Stronger communities committee.

C072 – Date of next meeting to be to be proposed as Monday 9th October 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting room – agreed.

C073 – Matters for Further Discussion - none.

PART TWO

Nothing raised

MEETING CLOSE - 21:30

Clerk to the Council *Miss J Locke*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible **Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*