

Penketh Parish Council

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Miss J Locke, Clerk to the Council. Mrs V. Wearing Temporary RFO.
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PEOPLE & GOVERNANCE COMMITTEE MEETING

Notice of Meeting and Summons to attend

Monday 2nd October 2023 at 19:00 in

Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public are welcome; the meeting may be recorded.

Council Members; Cllrs G Fellows, A Haywood, L Jones, S Jones, C Lenihan & M Potts

PART ONE

1. Present:

2. Apologies for absence

3. Declarations of Interest

3.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

3.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

4. Policy Review

5. Date of next meeting proposed as Monday 6th November at 7pm at Penketh Pool and Community Centre.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

1. Staffing discussion

MEETING CLOSE

Clerk to the Council *Miss Jo Locke*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*