

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
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FULL COUNCIL MEETING MINUTES

Meeting held on Monday 12th June 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:31

PART ONE

Chairman: Cllr G Fellows

Vice Chairman: Cllr A Haywood

C020 Present; Cllrs Farrell, Fellows, Fox, Harkin, Haywood, S Jones, Layfield, Lenihan, Peters & Potts

C021 Apologies for absence; Peters, L Jones

C022 Declarations of Interest

C022 aCode of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.

C022b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C023 Planning

Application Reference	Application Type	Location Details	Proposal	Ward
2023/00597/FULH	Full Planning - Householder	98 Farnworth Road, Penketh, Warrington, WA5 2TS	Construction of single storey rear extension	Penketh and Cuerdley
2023/00580/CLDE	Section 191 Certificate	17 Farnworth Road, Penketh, Warrington, WA5 2RZ	Retention of use of the property as a Children's Home	Penketh and Cuerdley
2023/00575/FULH	Full Planning - Householder	50 Meeting Lane, Penketh, Warrington, WA5 2RA	Two-storey side and rear wrap around extension with partial single-storey side extension.	Penketh and Cuerdley
2023/00534/FULH	Full Planning - Householder	2 Brimelow Crescent, Penketh, Warrington, WA5 2NW	Two storey side extension, single storey rear extension, porch and detached garage.	Penketh and Cuerdley
2023/00550/FULH	Full Planning - Householder	3 Elm Road, Penketh, Warrington, WA5 2LN	Ground floor side and front extension and first floor side extension.	Penketh and Cuerdley
2023/00410/TPO	TPO	8 Poplar Avenue, Penketh, Warrington, WA5 2EH	Remedial works to x4 trees	Penketh and Cuerdley

2023/00491/FULH	Full Planning - Householder	19 Hall Nook, Penketh, Warrington, WA5 2HN	Proposed new access, driveway and dropped kerb and removal of existing driveway and replaced with lawn	Penketh and Cuerdley
2023/00486/CLDP	Section 192 Certificate	19 Phythian Crescent, Penketh, Warrington, WA5 2BT	Single storey side extension.	Penketh and Cuerdley
2023/00416/FULH	Full Planning - Householder	22 Walkers Lane, Penketh, Warrington, WA5 2PA	2 Storey side extension	Penketh and Cuerdley

C024 Community Policing report – Document did not arrive for May, Clerk to chase this issue up with the Sergeant.

C025 To Sign as a correct record the minutes of the AGM meeting held on Monday 15th May 2023

Proposed:

Seconded:

Vote:

It was RESOLVED that the Minutes were signed by the Chair in the presence of the Council

C026 Matters arising from the minutes

C027 Motions for Discussion

i. Approval of the revised Terms of Reference for Committees

This council approves the terms of reference document for administering its committees for the financial year 2023/24

Proposed: Cllr Fellows

Seconded: Cllr A Haywood

Unanimous agreement

ii. Approval of 22/23 internal audit report follow up comments

This council approves the last internal audit report, published on the parish council website on the 10th March 2023

Proposed: Cllr G Fellows

Seconded: Cllr A Haywood

Unanimous agreement

C028 Committee reports & Recommendations – Verbal report

C029 Chairmans Report – Verbal report – Thanks everyone for their hard work in leaflet posting and getting the pool open. Lots of positive feedback from the community regarding the pool

C030 Clerks report – Verbal report – Started fourth week in role,

C031 Correspondence – no formal report was presented however a verbal report was given.

C032 Report from Parish surgery – Three residents attended with different issues regarding parking, traffic and the local hospital, guidance was given as these were all WBC matters.

C033 Finance –

- i) Reports were circulated prior to the meeting. It was agreed that the following payments were approved by Full Council which covered May 2023.

Ad-hoc Expenditure	Pool Account		
Aquality Leisure		18/5/2023	£50.04
Aquality Leisure		18/5/2023	£51.00
Aquality Leisure		18/5/2023	£155.00
Aquality Leisure		18/5/2023	£660.54
Slide Ruler Ltd	Liner	18/5/2023	£10250.00
JPL		18/5/2023	£354.07
Lemur Software		31/5/2023	£12.49
Lemur Software		31/5/2023	£20.83
Buzz Security		31/5/2023	£91.67
Toilets on the go		31/5/2023	£166.00
Total Ad hoc expenditure			£11811.63

Ad-hoc Expenditure	PC Account		
LED Event screens		02/5/2023	£6250.00
Warrington Security Services		02/5/2023	£1250.00
EVENT Insurance		03/5/2023	£312.50
Tardis accessibility toilet		03/5/2023	£390.00
Generator		03/5/2023	£416.67
Matthiola Grant		03/5/2023	£1191.98
Buddha Group		03/5/2023	£1199.10
Buddha Group		04/5/2023	£37.50
Prince William Pottery		04/5/2023	£489.40
Buddha Group		05/5/2023	£8.50
Buddha Group		05/5/2023	£20.00
24/7 Enterprises		05/5/2023	£2673.07
Buddha Group		04/5/2023	£468.00
Warrington Security Services		12/5/2023	£50.00
Buddha Group		15/5/2023	£160.88
WBC Event Bin Hire		15/5/2023	£382.78
Forde and Meade	INV4193	17/5/2023	£190.00
Forde and Meade	INV4165	17/5/2023	£278.93
NW Heating Services	INV1780	17/5/2023	£12211.74
M Potts	Newsletter	22/5/2023	£149.50
M Potts		30/5/2023	£241.19
Fed Ex		30/5/2023	£173.03
Zurich Insurance		31/5/2023	£5058.25
Amazon		09/5/2023	£13.33
Total Ad hoc expenditure			£33,616.35

C034 Date of next meeting confirmed to be on Monday 10th July 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.

C035 Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

None

C036 Matters for further discussion.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

C037 Cleaning Contract – The company that was chosen to do the cleaning had misquoted therefore would be more expensive, decision was made to utilise the lifeguards as it is part of their role to keep the changing rooms etc clean and tidy.

C038 Purchase of new floats for pool Parties and Family fun sessions – it was agreed that the old floats needed to be replaced as they were worn and may cause issues with the pump and filters as bits of foam were getting into the filters. The old floats were never bought by PPC so new floats have been authorised.

MEETING CLOSE

21:15

Clerk to the Council *J Locke*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*