

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL MEETING MINUTES

Meeting held on Monday 13th February 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:36

PART ONE

Chairman: Cllr Michael Potts

C133 Present; Farrell, Fellows, Haywood, S Jones, Layfield, Lenihan, Potts & Peters.

C134 Apologies for absence; L Jones

C135 Declarations of Interest

C135 a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.

C135 b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C136 Community Policing report – Community Policing report has been sent over to councillors prior to the meeting from PCSO Roger Stevens – discussions had; Cllr Lenihan stated he would like the PSCO to attend more meetings. Cllr Potts and Cllr Haywood had attended the Crime Commission Town Hall sessions a few weeks earlier and advised this was asked for. Urban explorer issues highlighted at the former Power station, Door kicking by local youths had subsided. Two reports of Anti-social behaviour in Penketh and one in Cuerdley. Speed enforcement is a priority from speaking to people, Cllr Potts confirmed that a request has been made for use of the PC Speed indication gun and still working on arranging that with PSCO. Other issues were a Cannabis farm on Maple Crescent which had recently hit the local media.

Chairman opened up for any feedback, Cllr Fellows advised of recent disturbances or moving the centres bin and drinking and wanted more Police presence. Cllr E Peters asked if our Police officer has returned to full duty. Cllr Potts to check on coverage.

C137 To Sign as a correct record the minutes of the extraordinary meeting held on Monday 9th January 2023.

Proposed: Cllr K Layfield
attendance at last meeting).

Seconded: Cllr C Lenihan. All in Favour (Cllr Fox/Harkin not in

C138 Matters arising from the minutes – None



C139 Motions from Councillors – Cllr Potts explained the discussions which were had at the last extraordinary meeting where councillors wanted to go away and explore further options before proceed with the claim. Cllr Potts asked if any further progress had been made but this had been unsuccessful. Moved to a vote:

Ethical Utilities – Council gives the consent to pursue a claim against energy mis selling under the previous council and to recover any monies available to us. This will help to offset the increased energy costs expected from April 2023. To be carried out by Ethical Utilities and Hatton’s Solicitors on a no win no fee basis.

Council resolved to Approve this motion. **Proposed:** Cllr M Potts

Seconded: Cllr E Peters

Vote: **8 in favour** (Inc Chairman) **2 against.**

Motion Passed.

C140 Committee reports & Recommendations – Cllr Layfield advised on the replacement doors as the Chair of the Business Management Committee, that the doors had been delayed by two weeks. Cllr Potts advised we have ordered the new Pool Liner; Contract details have been sent to be signed. We had hoped to get this in for the recent half term, but time didn’t permit this. Cllr Lenihan asked if this was all with the same company which was confirmed to be the case. Cllr Layfield asked about the Boiler works, Cllr Potts advised himself and Booking Clerk has met with them to measure up the new flue. This is still being worked on with new boilers in place but works to control panels still to be completed. Cllr Potts confirmed lights have been ordered, scrubber dryer has been purchased.

C141 Chairmans Report – Cllr M Potts gave a summary of what had been discussed already with works to be completed. Chairman advised he was working on comms with Claire for communicating closures for Pool works once dates have been confirmed. Close down process for the pool discussed, summarised as around a two-week period. Cllr Lenihan stated he would prefer the works as soon as possible, Cllr Potts advised that the Swim assessments and lessons are still going to restart anyway and manage the impact to service users/private hirer.

C142 Clerks report – As above

C143 Correspondence – Already communicated to Cllrs throughout the month.

C144 Report from Parish surgery

Cllr Lenihan, Cllr L Jones, and Cllr Fellows attended – No issues to report back.

Cllr Layfield highlighted that Cllr Potts has sent out a new schedule for surgeries and to let us know of any issues. Cllr Potts expressed a desire to promote them more moving forwards. Cllr Lenihan advised Cllr Fellows and himself had discussed the option of an advertised board/Sandwich board for display at the library. Cllr E Peters advised that she would like to see a noticeboard for these to be advertised. Cllr Potts advised that the old corridor noticeboard was moved for the new vending machine and will be relocated once new fixings are obtained and a new one has been ordered.

Cllr Potts raised the issue of the Carpark which had been missed. Additional use of our centre recently combined with usage from other business such as Honiton Hall, Visitors of the Medical centre, Honiton way shops and Heathside mews was causing congestions, Cllr Potts advised that options were being looked at, started by former Cllr Dale-Solan Cooper. Cllr Lenihan asked what the options were, chairman advised it was for additional signage, better markings/design layout, fixing potholes and the options of our users registering vehicle number plates. Cllr Lenihan reference the system on The Conservative club and expressed wanting to avoid this where possible, acknowledged it was an issue for parking local due to recent poor planning decisions. Cllr A Haywood advised of the option of through entrance opening it onto



the back of the shops from the pool, Cllr Potts stated it would address safety concerns, but Cllr Lenihan thought it would result in fewer spaces being available. Cllr Potts advised that he would explore options. Cllr Peters advised Meeting lane would need to be discussed with other business but Cllr Potts advised a change like that would be going through full planning anyway.

C145 Planning – Cllr Layfield raised the case of the former sportsman’s arms site. Cllr Peters raised a few questions from shops re access which Cllr Potts said she could feed into the comms team we’d already has dialogue with. Cllr Lenihan address concerns about signs going up from the proposed developer before permission is granted and explained this can happen if no material changes made to the land.

C146 Finance – Latest Bank statements shared with all councillors, as well as the reconciled monthly accounts.

Ad-hoc Expenditure	Pool Account		
Pool testing/ Water sampling.	Pool Oracle	1/12/2023	£331.20
	JPL Pool Supplies	1/20/2023	£1,674.64
	JPL Pool Supplies	1/20/2023	£29.50
	JPL Pool Supplies	1/20/2023	£163.56
Install Pool side alarm system	JPL Pool Supplies	1/20/2023	£151.30
Fire Alarm Maintenance	Fase Fire and security Engineers	1/20/2023	£930.00
Return Visit for repairs to failed emg lights	Fase Fire and security Engineers	1/20/2023	£114.00
water pipe install for vending machine	Fase Fire and security Engineers	1/20/2023	£465.17
Pool Chemicals	Chris Henderson TA Ohana	1/20/2023	£540.00
	Aquality Leisure	1/27/2023	£75.59
	Amazon		£69.98

Ad-hoc Expenditure	PC Account		
Amazon	Supplies	01/09/2023	£22.98
Aquality Leisure	Inspection	01/09/2023	£186.00
Aquality Leisure	Pool Chemicals	01/09/2023	£1,316.10
RB Asbestos Cons	Report	01/10/2023	£342.00
HolyArt	Nativity Expense Project	01/09/2023	£890.10
Handryers VAT Corr*	Pool Refurb	01/09/2023	£138.60
Chairs - Pool Side	Pool Refurb	01/09/2023	£1,620.00
Pool Maintenance Supplies	Maintenance	01/09/2023	£120.21
Pool Refurb Supplies	Pool Refurb	01/09/2023	£309.16
Extension Lead Socket	Nativity Expense Project	01/09/2023	£77.00
Nativity Scene project Supplies	Nativity Expense Project	01/09/2023	£188.39
Cleaning Products	Toilet rolls, cleaning equipment	01/09/2023	£128.54
Stationary Supplies	Printer supplies, wall hangings, tape, batteries	01/09/2023	£257.10
Perspex Sheet - Kris Maple	Nativity Expense Project	01/09/2023	£35.10
Ford&Meade Electrical	Fitted type D16amp Schneider 3 phase MCB	1/20/2023	£143.17
Handryers	Purchase new handryers	01/09/2023	£692.95



Agenda Items 14.1, 14.2

Proposed: Cllr C Lenihan

Seconded: Cllr A Haywood

Vote: 9 in favour.

Motion Payments approved.

14.3 – No Application for financial assistance.

Cllr Potts advised that he'd met with the Internal auditor along with RFO Val and everything had gone well, progress with Rialtas has been good but advised of need for greater budgetary controls which has been delayed because of the migration. Cllr Potts a Finance meeting needed to be called and would work with Cllr Fellows to schedule one as soon as possible due to looming cost increases. Cllr Potts gave a brief update that we have a lot of underspends in many areas. Cllr Potts asked for Cllrs to send over any big spend areas to focus on for the year ahead. Cllr Peters mentioned trees which may now be too late due to the time of year. Cllr Potts advised this would be looked at separately to look at the policy.

C147 Date of next meeting confirmed by RESOLUTION to be on Monday 13th March 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.

C148 Public question time

Rep from the fairground wanted to sort out this year's carnival. Cllr Potts gave an update about the reasons for the delays, and confirmed the council wanted to get together to feedback issues from last year. Fairground member mentioned Noise and Traffic issues which Cllr Potts advised Traffic was responsibility of the Carnival Team, Cllr Potts asked if we had his number and Cllr Lenihan advised that he had it and we would be in touch.

C149 Matters for further discussion

In response to Cllr Lenihan, Cllr Potts advised that the meeting should have been advertised but due to the quick succession of meeting following the last extraordinary, will investigate why this happened.

Cllr Fellows mentioned the recent litter pick attended by Cllr Peters and Cllr Potts and assisted by the staff and pupils at St Vincent's Primary school and the School Council.

Cllr Layfield mentioned about a recent email re dog fouling, but Chairman confirmed we've not had chance to send a response yet. Discussion about investigating options and to bring back in future. Cllr Lenihan mentioned the WBC dog warden, and we agreed it needs to be reported officially for the area to become a focus.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

No items to discuss.

MEETING CLOSE

Acting Clerk to the Council *Cllr M. Potts 10/10/22*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*

