

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL MEETING MINUTES

Meeting held on Monday 13th March 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded in accordance with the openness of Local Government Bodies Regulations Act 2014.

Meeting opened at 19:37

PART ONE

Chairman: Cllr Michael Potts

C150 Present; Farrell, Haywood, S Jones, Lenihan, & Peters.

C151 Apologies for absence; Fellows, Fox, Harkin, L Jones, Layfield,

C152 Declarations of Interest

C152 aCode of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

C152 bLocalism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C153 Community Policing report

Document was sent in advance and taken as read. Fiddlers Ferry site is highest demand for criminal activity in the area. Peel holdings have taken legal action to help deal with the issue of trespassing. Further complaints of “door kicking” by youths. Three reports of ASB in Penketh. Speed enforcement continues to be monitored and over the previous four weeks a total of 17 vehicles were found to be exceeding the speed limit. Issues of aggressive males towards females in Moore nature reserve. It was confirmed that there is no current PC assigned to Penketh as the previous officer has been reassigned and so there is currently a vacancy to be filled.

C154 To Sign as a correct record the minutes of the extraordinary meeting held on Monday 13th February 2023.

Proposed: Cllr Haywood

Seconded: Cllr Farrell

Vote: 6 in Favour,

It was RESOLVED that the Minutes were signed by the Chair in the presence of the Council

C155 Matters arising from the minutes

None

Motions from Councillors

C156 PPC Markets event – This council approves the use of funds from the Christmas event to purchase supplies for the Spring Markets event (Sunday 12th), as documented on the Parish Council website under > Policies and Documents > Christmas Markets 2022 – Financial Summary. Limit of £ 200 to

be used.

Proposed by:

Seconded by:

Financial summary to be provided post event.

It was **RESOLVED** by the Council that the motion was not necessary as there were no financial costs to be borne as the money raised for the event covered its costs and a small surplus which would be used for a future event – Cllr L Jones would be tasked with the financial breakdown to be made available to councillors and online.

C157 Wildflowers – This council agrees to explore options for sowing wildflowers on its own land this year, Penketh Gardens, Greystone Rec and Withinshaw playing fields to encourage enriched Parish areas for the public to use rather than at the entrance into Penketh for passing cars. This will greatly assist local wildlife and bee populations in more usable spaces. Last year's growth on Doe Green Island wasn't very good quality and an email has been sent to clear away the remains. Spend limit to be set in part two, using surplus from this year.

Proposed by: Cllr Michael Potts

Seconded by:

It was **RESOLVED** by the Council that the motion was not necessary as the Council decided not to participate in the funding of the WBC planting scheme and to look into a community event to plant later in the year – The discussion around the financial aspect of the exercise would be moved to part two due to the financial sensitivity of the item.

C158 Committee reports & Recommendations

Finance Committee Budget Approval. Following the Finance meeting on the 10th of March the council approves budget generated for 2023/2024 and the income and expenditure commitments for that year. (Previously circulated to all Cllrs on Sunday 5th March 2023 before revision)
Resolution – This council agrees to approve the budget for 2023/2024.

Proposed by: Cllr M Potts

Seconded by: Cllr C Lenihan

Vote: **6 in Favour** RESULT: **PASSED**

C159 Chairmans Report – Details of the activity of the Chairman report were covered

C160 Clerks report – Verbal report – The Parish Council Swim Scheme has restarted, a direct debit system for ease of collecting payment has been set up. A New system has also been set up to manage the swim scheme which will invoice customers to notify of payments to be collected. The was update to scheduled pool works. The Lifeguard course is ongoing and two Lifeguards will be on site during the Swim Scheme is in operation. Applications for the position of Clerk to the Council – Proper Officer is still on going. The interim Audit has been returned and circulated to councillors. Grounds maintenance is still being looked into. Energy costs are being looked into. A suggestion regarding a Roller Disco is also being looked into for a future event.

C161 Correspondence – no formal report was presented however a verbal report was given. The main items of relevance were three emails regarding Carparking on Parish Council land and the entitled use for sole use of Parish Council business and users of the Parish Council Pool and Community Centre.

A discussion was held, it was agreed that the council would ask the clerk to reply to the emails with a specific response.

C162 There was a request to scatter Ashes on Greystone Recreation Ground. A discussion was held. Whilst Penketh Memorial Gardens would be more fitting for the nature of this in general, special circumstances in the request lead to the permission being granted. It was **RESOLVED** that the council agree to allow this to take place and it was decided that the Clerk would contact the family to give consent for this to take place.



C163 Report from Parish surgery – Verbal report - Cllr Fellows attended an event at Penketh Library there were no residents in attendance. The Next surgery would be held on Saturday 1st April and would have Cllr Eunice Peters and a Borough Councillor in attendance which would be promoted.

C164 PLANNING

Application No	Application Type	Location	Proposal:
2023/00264/ FULH	Full Planning - Householder (Householder Development)	5 Druridge Drive, Penketh, Warrington, WA5 2EF	Single storey extension to side
2023/00265/ FULH	Full Planning - Householder (Householder Development)	59 Chapel Road, Penketh, Warrington, WA5 2NU	Porch extension to front
2023/00256/ HPA	Householder Prior Approval	8 Avon Avenue, Penketh, Warrington, WA5 2EX	Proposed single storey rear extension to form new kitchen / dining to extend beyond the rear wall by 5m, height of 3.70m and height of the eaves to be 2.45m
2023/00117/ CLDP	Section 192 Certificate	49 Manston Road, Penketh, Warrington, WA5 2HS	Change of use from residential to children's home.
2023/00338/ FULH	Full Planning - Householder (Householder Development)	27 Shoreham Drive, Penketh, Warrington, WA5 2HY	Two storey side extension

C165 Finance –

- i) Reports were circulated prior to the meeting. It Was **RESOLVED** that the following payments were approved by Full Council which for February.

Payee	Description	Amount
Penketh Pool	Regular standing order	£9850.00
Vinci Tec	Website hosting	£50.00
Peninsular Services	HR and Health & Safety	£400.66
Office 365	Email platform	£103.56
Xero	Accounting software	£43.20
TOTAL Standing Orders Parish Council Account		£10,447.42
Payee	Description	Amount
Aquality Leisure	Pool Services	£572.99
Slide-Ruler	Deposit – essential pool work	£12,300.00
Amazon	Safety equipment	£18.95
Amazon	Stationary	£28.28
2144 Notice Board	Noticeboard	£362.50
Ford and Meade	Electrical works – 3 Jobs	£713.28
TOTAL Ad-hoc spends Parish Council Account		£13,996.00
Payee	Description	Amount
Live Pay	Payroll	£895.04
Live Pay Management	Payroll	£30.00
Bacs fees for payroll	2 entries	£3.42
Talk Talk	Telephone	£72.06
BT – Line Rental	Telecoms	£7.50
Gas	Energy	£3069.01
Electricity SWALEC	Energy	£845.75
Everflow	Water	£395.40
S/Line	Card Reader	£52.80
Amazon	Signage	£55.95
TOTAL Pool & Community Centre Account		£5,426.93



- ii) Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

None

C166 Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

There was one member of the Public who was invited to speak with regards to the fairground on Greystone Recreation Ground, a discussion was held and a decision made upon content which would be a matter for agreement between the Council and the Fairground operator.

C167 Date of next meeting confirmed by RESOLUTION to be on Tuesday 11th April 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.

C168 Matters for further discussion None

Meeting closed 20:51

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

C169. Cleaning Contract – Quotes to be discussed and decided by Full council.

C170. Painting of the Hall – Selection made on recommendation within Clerks spend approval and maintenance budget and agreed and shared with full council.

C171. Penketh Carnival – Update required on progress on Communication with event organisers and finalisation of plans.

C172. Wildflowers – Council to approve spend limit based on previous years and aspirations for the planting.

MEETING CLOSE

Acting Clerk to the Council *Cllr M. Potts 13/03/23*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*

