

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL MEETING

Notice of Meeting and Summons to attend

Tuesday 11th April 2023 at 19:30 in

Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public are welcome; the meeting may be recorded.

Council Members; Cllrs Farrell, Fellows, Fox, Harkin, Haywood, L Jones, S Jones, Layfield, Lenihan, Peters, & Potts

Chairman: Cllr Michael Potts

PART ONE

1. Present;

2. Apologies for absence

3. Declarations of Interest

3.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

3.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

4. Community Policing Report

4.1 Issues raised by members of the public solely for the attention of the attending representative. This item must not exceed 10 minutes.

5. To Sign as a correct record the minutes of the last meeting held on Monday 13th March 2022.

6. Matters arising from the minutes

7. Motions for discussion

7.1. Purchase of an iPad following free trial of Good Till software. – Following testing it is recommended that full council approve the purchase of an iPad of suitable specification for the running of Epos software to enable the pool to re-open for public swim sessions. Prices – iPad OS 13 and above, Monthly pricing for POS 29.99 pls Sum-up payment process fees of 1.69%. The system has been reviewed by the Business Management Committee and all agreed best option for starting out and if we ever change in future the iPad can be repurposed for pool swim scheme progress rather than the proposed desk-based solution currently.

Proposed: Cllr Michael Potts

Seconded: Cllr Leigh Jones

7.2. Cost of Living Pay Rises – This council approves an increase in pay from the 1st of April to keep in line with Minimum pay increases (9.7% rounded up) and proposes the same be applied to other pay rates including Deputy Clerk and Swim team. This was already accounted for in the budget session last month approved by full council. This will help us to remain competitive in an already challenging market with significant shortages.

Proposed: Cllr Michael Potts

Seconded:

7.3. Flag Poles – In advance of the Kings Coronation and to enhance our parks and gardens its proposed that we purchase flag poles for our Parish Property. Quotations for works circulated with Councillors prior to the meeting.

Proposed: Cllr Andrea Haywood

Seconded: Cllr Geoff Fellows

7.4. Asset Register – Revised asset register circulated to council for approval prior to Internal audit.

Proposed: Cllr Michael Potts

Seconded:

8. Committee reports & Recommendations – Verbal report

9. Chairmans Report – Verbal report

10. Clerks report – Verbal report

11. Correspondence – (Document to be available at the meeting and will consist of relevant matter only)

12. Report from Parish surgery – Verbal report

13. Planning – (Documents sent as and when they came in)

14. Finance – (Documents enclosed)

14.1 Authorisation of accounts for payment/approval – (Documents enclosed)

14.2 Invoices for payment/approval

14.3 Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

- **Penketh Bowling Club.** Council to discuss and approve a donation for support with a defibrillator for the club and help to increase coverage and access to a further defib for the area. Documents circulated to all Cllrs on the 30th of March.

15. Date of next meeting to be proposed as the AGM of the council on Monday 08th May 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.

16. Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

17. Matters for further discussion Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

18. **Clerk Job Interviews** – Recommendations from the interview panel for consideration by full council.
Next steps to be decided.
19. **Cleaning Contract** – Council to review and select one of three cleaning contracts, Summary and spec sent over to Cllrs prior to meeting and full tenders to be opened on the night.
20. **Car Parking** – Council to consider options available for parking solutions, many don't require upfront cost but will involve minimum terms and further considerations for public input and consultation.
21. **Car Park re-surfacing** - Council resolves to select a Company to repair carpark and review alternative solutions.

Proposed:

Seconded:

MEETING CLOSE

Acting Clerk to the Council *Cllr M. Potts 04/04/23*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*