

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL EXTRAORDINARY MEETING

Notice of Meeting and Summons to attend

Friday 21st April 2023 at 19:30 in

Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public are welcome; the meeting may be recorded.

Council Members; Cllrs Farrell, Fellows, Fox, Harkin, Haywood, L Jones, S Jones, Layfield, Lenihan, Peters, & Potts

Chairman: Cllr Michael Potts

PART ONE

1. Present;

2. Apologies for absence

3. Declarations of Interest

3.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

3.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

4. Motions for discussion

- 4.1. Kings Coronation Festival** - The Chair and Vice Chairman propose hosting an event on Greystone Rec to commemorate the Kings Coronation on the special bank holiday weekend of the 6th/7th May 2023. The event will involve live steaming of the events on the park and take part in the Coronation big lunch, selling food and facilitating a place for residents to come together, it will also include a fairground, stalls, and entertainment. To support the safe facilitation of the event, a budget needs to be approved based on the outlay costs (**not accounting for takings**) to purchase the required equipment. The council approves a budget upper limit of £10,000 to deliver the event. This can be funded by saving in energy prices, and efficiencies achieved by the council over the last 12 months. The event organisers will endeavour to achieve donations, funding, and savings where it can and comply with the financial regulations of the council. A full EMP and RA has been submitted to WBC advisory board and reviewed as a live document up to the event.

Proposed: Cllr Michael Potts

Seconded: Cllr Leigh Jones

5. Committee reports & Recommendations – Verbal report

6. Chairmans Report – Verbal report

7. Date of next meeting to be proposed as Tuesday 9th May 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.

8. Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

9. Matters for further discussion Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

MEETING CLOSE

Acting Clerk to the Council *Ellie M. Potts 17/04/23*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*