



Penketh Parish Council

Meeting Minutes of Penketh Parish Council

Meeting held on Thursday 11th July 2022

At Penketh Pool & Community Centre

PART 1

Meeting opened at 19:34

The decision for Cllr Haywood to act as temporary clerk for the meeting and take minutes was approved by a unanimous vote. Due to the unavoidable absence of both Chairman and Vice Chair, Cllr G Fellows offered to chair the meeting which was agreed unanimously.

1. **In attendance;** Cllr L. Beddows, Cllr G. Fellows, Cllr L.Fox, Cllr A.Haywood, Cllr K. Layfield.

Members of the public 6 persons
Acting Clerk Cllr A.Haywood
Acting Chair Cllr G. Fellows

2. **Apologies Received;** Cllr K Harkin, Cllr L. Jones (Vice), Cllr S.Jones, Cllr C.Lenihan. Cllr M.Potts (Chair)

The Chair announced that there would be an amendment to the agenda items which offered the public forum at the start of the meeting to discuss their specific items they have

3. **3.1 Code of Conduct – Declaration of Interests**

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club – However there was nothing listed that would cause a reason to declare an interest.

3.2 Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

None

4. **Public Forum**

Mrs M Darcey – Penketh Resident Concerned with no banks, no police station, no baths service and poor state of repair for the library. Shannon Bradshaw uncertain future.

Mrs M Matthews - Transport issues due to the poor bus service to get to the Doctors. State of

Chairmans Signature...

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Mrs B Bird & Mrs Sutherland also contributed to the issues including the loss of the number 32 bus service.

In Response the Council replied;

Swimming Pool – Whilst it has taken a while, the Council hope to see a phased reopening from early September. Council lessons, Aquafit, early morning lane swimming and user groups will be returning with a proposed schedule to be announced soon. The Council has been controlling costs to ensure the best value for money has been spent and that a new hoist and three new sets of steps together with a walk-in set of steps for ease of access will ensure we can accommodate a range of individual needs. – The Public were offered an opportunity visit the are to see the progress.

Work still to complete; The Swimming Pool will require signing over from the contractor, along with the completion of remaining snag list, cementing of the old Plant/Boiler room, General plumbing and maintenance to be completed, which has included new radiators, toilets, fixings, new lighting to be installed both poolside and changing areas, the air handling system to be serviced, repainting of the existing changing areas as a temporary measure

Action; The BMC will continue to give public updates

Bank – unfortunately we have no ability to change the progress of a new normal

Library – the Refurb has been signed off and work will commence in the next few weeks. Windows will be repaired but not replaced. Inside the building; new shelving which will move for events to make better use of the space, redecoration, a new public accessible toilet, and a new room in memory of Mrs Jane Forshaw who was chair and main campaigner to the FOPL (Friends of Penketh Library) Due to inflation and that some materials have increased by 14% in the last three months, the project to upgrade will see areas cut back to meet the budget. Of the one Million pounds that was assigned to the library projects, Penketh is to see just over 10% of that sum. Cllr Fellows has attended the Library Partnership board and asked if Livewire plan for future budgets to allow a maintenance line, the answer was no.

Busses - The Council have previously spoken to the Managing Director of Warrington's Own Busses. A Councillor suggested something similar to Burtonwood Parish Community Bus and report on this in the near future.

Action; The Council will follow up on a transport solution

Re-location of Police Station – This issue will be fed back to the Chairman to raise this at the next Police and Crime Commissioners meeting of Parish Councils.

Action; This will be raised at the next PCC Parish Meeting

The square – Both Cllr Lenihan and Cllr L Jones have previously been involved with issues raised surrounding litter. Most recently Cllr Potts has been in touch with the landlords and tenants of the square which is privately owned and managed via a service charge out of the Parish Councils remit to ask for improvements to be made however as this has now been raised by a resident,

Action; The Council will contact for improvements to be made.

20:00 Cllr Haywood offered to show the public around the pool and so Cllr Fox continued with the minute taking.

4. Community Policing Report - Roger Stevens PCSO 20356;

We have had reports of youth ASB behind Beadnell drive, cannabis smoking and graffiti, we have done regular patrols during the evenings but not come across any issues as of yet.

From last month and reports of youths on the shop rooftops on Honiton square, this has now ceased.

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Penketh high school has had issues with PLEV'S (private light electric vehicles) mainly pupils travelling to and from school on PLEV's, we will be looking to combat this on a more appropriate level by means of school newsletters containing current legislation, starting and leaving patrols along with warnings and then if this fails seizures will take place.

Fiddlers Ferry has now changed hands and is now owned by Peel Holdings however they are still being plagued with cable thieves and urban explorers. They now have a dog handler working for Peel Holdings who patrols on night shifts and hopefully this will start to reduce the amount of theft on site.

Anti-Social Behaviour - 3 reports of ASB.

Attempt theft from motor vehicle - 2

OTHER INCIDENTS

Warrington road speeding complaints. I complete during each month two visits to Warrington Road to enforce speed as well as other sites unless the equipment is being serviced or being repaired. People are still reporting the Black VW parked on Warrington Road, the vehicle is taxed, insured and has a current MOT, the vehicle is parked on a road that has no parking restrictions. We have recently been coming across a male who is alcohol dependent, the male gets intoxicated and either falls asleep or collapses through the effects of alcohol. If you come across this male then please phone ambulance if you have concerns for his wellbeing.

TRUCAM SPEED ENFORCMEENT

TruCam has only been deployed once due to the laptop needing IT to resolve an issue with it. The laptop is needed to process the recordings from the TruCam and only specific laptops can be used for this process.

Other matters

Penketh carnival – Penketh neighbourhood team will be on duty on Saturday and Sunday so regular patrols through the shifts to assist with any issues at the carnival.

5. Approve the minutes of June 2022 full parish council meeting

Proposed: Cllr Layfield

Seconded: Cllr Beddows

Vote: 3 in Favour, 1 Abstention

The Minutes were signed by the Chair in the presence of the Council

6. Planning

There were no Planning Applications to review however there was one Householder Development Prior approval for;

8 Hillside Grove, Penketh, Warrington, WA5 2DP

Action; Noted, with no issues

7. Finance

7.1 Applications for Financial Assistance – None

7.2 To approve Accounts for June 2022

Accounts were approved by RESOLUTION

DD – Denotes regular payments made by Direct Debit Mandate

KLS		
Talk Talk Business	DD	£71.94
S/Line	DD	£34.80
Central Computer (Live Pay)	DD	£33.38
BT	DD	£7.50
Total Energy (Gas)	DD	£155.64
SWALEC	DD	£127.00
Everflow	DD	£179.64

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Staff Salaries	BACS	£947.80
Totals		£1557.70

Penketh Parish Council		
Vinci Tech (formerly Henry's Laptops)	DD	£50.00
Peninsula HR	DD	£400.66
Office 365 Host	DD	£11.28
Office 365 (Users)	DD	£63.84
Xero Accountancy	DD	£40.80
KLS	S/O	£9850
Totals		£ 10,416.58

7.3 To Approve regular and ad hoc spend for June 2022

KLS			
Totals			£0.00

Penketh Parish Council			
24 th June 22	Aquality Leisure	Pool Works	£5649.42
24 th June 22	Aquality Leisure	Pool Works	£1735.98
19 th May 22	Woodies Timber	Beacon Supplies	£444.54
26 th May 22	Swim lesson refund	Aspinall	£11.14
Totals			£7841.08

20:20 Cllr Haywood Returned to resume the note taking

Proposed: Cllr. Fox **Seconded:** Cllr. Beddows

Vote: 5 in favour
Resolution: Approved

8. Recruitment – Job Description for Clerk and Bookings Clerk Position to be approved for immediate posting

Motion: Council Approves to increase in hours for the Clerk position to Full Time (37 Hours) and the creation of the Bookings Clerk role as a part time position (Job Descriptions attached)

Proposed: Cllr. Haywood **Seconded:** Cllr. Layfield

Vote: 5 in favour
Motion Result: Passed

9. Booking Software – Council to approve the implementation of the XN Leisure booking system to launch council swimming lessons and Hall bookings (Parish Council use only)

Chairmans Signature...



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Motion: To agree the Xn Leisure Systems Ltd Proposal to instruct the Leisure Hub & On Course systems for the management of the wet side and dry side of pool and community centre, including public swim, swimming lesson management and payment solutions. The system would ensure that we

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are GDPR compliant and efficient in terms of data management. Councillors have been provided with the proposal, detailing costs. The business management committee recommend that this proposal is agreed. Proposer: Cllr Leigh Jones Seconder: Cllr Kieran Layfield

Resolution: Motion moved to future meeting

10. AGAR approval – Council to approve;

Section 1 – Annual Governance Statement 2021/22 and
Section 2 – Accounting Statements 2,

once returned from the external auditor the council can meet its obligation to open up public viewing of the accounts to year end March 2022.

Motion: Council approves Section 1 and 2 of the AGAR report 21/2022.

Proposed: Cllr. Fellows **Seconded:** Cllr. Fox

Vote: 5 in favour

Motion Result: Passed

11. Parish/ Borough Council Surgery Report – June 2022

Cllr Haywood attended for Parish and Cllr Lenihan attended as Borough, however no members of the public attended. Parish Surgeries are held in Penketh Library between 10:00 – 11:00am on the first Saturday of the month with exception of August. During the Library refit, Surgeries are to be advertised and take place at the Pool and Community centre in the Committee meeting room. A new timetable will be circulated to councillors for the year ending May 2023.

12. Clerk Report

A short update was given to councillors present. This included a number of payments and accounting tasks which were being carried out in order to meet financial obligations of the Parish Council

13. Individual Councillor Reports

Cllr Fellows handed out Bus service changes and notifications to bus operation from WBC. Arriva Busses are to introduce a new number 62 service which will do Warrington to Widnes to Runcorn. Footpath maintenance schedule and repairs to Penkeths sections of tow paths and canal walls order of works was also made available to councillors present. Greystone Road is to have some drainage works at the meeting of Heath Road which would be for the new apartments on the old RBL site. Ditchfield Road is to have footpath improvement works

Cllr Beddows asked for an update on WOB on the Boroughs electric fleet, this would be sent to Cllrs via email when information is available. After attending a NALC training course on how to read Neighbourhood plans and stated there is funding available to create Penkeths own NP. An update on the future open spaces committee content was provide.

14. It was Confirmed that the date and venue of next ordinary meeting would be

Monday 12th September 2022, 19:30 at the Pool & Community Centre, as agreed on 11th July 2022

Meeting Closed at 21:00

Part 2

There was no part two of the meeting

Cllr. A Haywood

Temporary Clerk to Penketh Parish Council

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