

# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY  
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.  
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## FULL COUNCIL MEETING MINUTES

Meeting held on Monday 9<sup>th</sup> January 2023

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Meeting opened at 19:37

### PART ONE

Chairman: Cllr Michael Potts

**C133 Present; Farrell, Fellows, Haywood, S Jones, Layfield, Lenihan, Potts & Peters.**

**C134 Apologies for absence; L Jones, Cllr L Fox, Cllr Harkin**

### **C135 Declarations of Interest**

#### C135 a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

*Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.*

#### C135 b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

**C136 Community Policing report** – No document received, and Clerk chased up with PSCO RS. Chairman advised of invite for the PCC for Cheshire Town Hall event in early Jan

**C137 To Sign as a correct record the minutes of the extraordinary meeting held on Monday 15<sup>th</sup> August 2022.**

**Proposed:** Cllr G Fellows

**Seconded:** Cllr A Haywood. All in Favour.

**C138 Matters arising from the minutes - None**

### **C139 Motions from Councillors**

**C140 Committee reports & Recommendations** – Cllr Potts gave an update on the precept for next year which was set at 0% increase (£212,408) for this year advised in Finance Committee the with further work to be completed to the Budget. Also updated on updates to lighting replacements to LED lights in the dry side of the centre (Wet side and external already completed) Boilers had already been replaced and further works to be added to future agenda once prices are received. Chairman advised he'd been in contact with Solar panel company to request a service and asked for British Gas to take meter reading to get an accurate rebate from our Feed in Tariff. Spoke about an increase to electricity prices expected to take effect from 1<sup>st</sup> April

Cllr Fellows spoke about although in favour of not increasing the precept, reminded Cllrs that we needed to be extra focused on costs and efficiencies.

Cllr Lenihan noted that he wanted further discussion out of the meeting on finances.

**Vote on keeping the precept at the same level in 2023/24**

**Proposed:** Cllr G Fellows

**Seconded:** Cllr C Lenihan.

Vote: 7 in favour 1 abstention.

**Motion Passed.**

**C141 Chairmans Report** – Cllr M Potts advised most was covered above but mentioned the Governance Review by WBC which was started via a petition prior to this council being elected. Cllr Potts advised this has been shared on social media platforms and residents will receive comms. Cllr Potts stated that he hoped people had seen improvements with the current council, asked for any questions or feedback. Work to the Radiators had been ongoing that day. Bookings Clerk Claire is uploading all the Swimming Waiting lists into the new swim scheme management software and keen to get the assessments booked in as soon as possible before additional works are completed with the pool. Xmas nativity scene has been removed further works required to the removal and storage of the box, Christmas tree and lights removed by WBC.

**C142 Clerks report** – As above

**C143 Correspondence** – Anything of relevance has been forwarded out to Cllrs, Chairman advised of a big of interest in the Clerk role which could be completed via the People & Scrutiny Committee of via working groups as that committee isn't currently sitting, if everyone one in agreement. Chairman advised the job posting remains open on the website.

Cllr Lenihan said that he didn't think we needed another committee but wanted the People and Scrutiny committee on Thursday, Chairman advised timescales were too short for that, but Chairman was going to check who was on the previous committee before being able to call and take away.

**C144 Report from Parish surgery**

Cllr Farrell attended and shared concerns from a resident about trees on the former Sportsman's Arms site. Chairman advised that this was picked up in the consultation with Penketh Parish Council. A Borough Cllr has advised resident of this at the surgery, NFA required at this stage.

Chairman raised the topic of a revised rota to posted on the website – this was shared to Cllrs with no objections.

**C145 Planning** – Chairman advised they were minimal over December and any received had been sent over

Cllr E Peters advised it does seem to be delayed now in WBC and asked if Cllr Lenihan might have any further information. Cllr Lenihan advised that a new system had caused some delays of up to 3 months. Chairman advised they do seem to be coming in waves, but anything will be forwarded in the usual way.

Change of use discussed which was rejected and featured in the Warrington Guardian. Cllr Lenihan advised of an email discussion about an objection. This was advised nothing else received and no action taken from the council.

Cllr K Layfield raised the topic of Churchill 29<sup>th</sup> November – Felt it was positive, Cllr C Lenihan wanted it noted that he wasn't in attended. It was confirmed that these are all to be private sale

Cllr Lenihan advised of developments at White Moss, new application received to change use following changes on site, commercial vehicles has been removed and containers reduced. This will now be considered on its own merits.

Cllr Potts asked if any update on the previous Cuedley Road Development, but no further information received yet.



**C146 Finance** – Latest Bank statements shared with all councillors, as well as the reconciled monthly accounts.

<b>Ad -Hoc Expenditure - 11/22</b>	<b>Pool Account</b>				
	Clerks Expenses				£623.50
	Clerks Expenses				£1,114.73
	PEG	01/11/2022			£2,453.40
	PEG	01/11/2022			£806.40
	PEG	01/11/2022			£444.00
Entrance Mats Supply and Main	PHS	01/11/2022		67719862	£733.58
Entrance Mats Supply and Main	PHS	01/11/2022		68507261	£771.76
Entrance Mats Supply and Main	PHS	01/11/2022		68902893	£771.76
		01/11/2022		68111112	£771.76
Entrance Mats Supply and Main	PHS	01/11/2022		69302317	£771.76
Leaflet Printing	Solo Print	07/11/2022			£148.07
Chubb	Fire H inspection	28/11/2022			£211.68
	<b>Total Ad -hoc Expenditure ©</b>				<b>£9,622.40</b>

<b>Ad -Hoc Expenditure - 11/22</b>	<b>PC Account</b>				
Aquality Leisure	01/11/2022		INV4091		£504.90
Aquality Leisure	01/11/2022		INV4155		£72.12
Aquality Leisure	01/11/2022		INV4219		£600.00
Aquality Leisure	01/11/2022		INV4253		£1,039.20
Sarahs Sarnies	14/11/2022	RBL REM			£235.00
New Laptops - eBUYER	01/11/2022				£805.93
CID - Shutter work from April from Dale	23/11/2022		INV45981		£192.00
WREATHS RBL GRT SANK PENKE	21/11/2022	RBL REM			£82.50
Scouts Donation *approved at sept FC	21/11/2022	SMLG			£200.00
	21/11/2022				£43.20
	23/11/2022	XMS Mar			£247.20
Santa Suit	24/11/2022	XMS Mar			£89.91
	28/11/2022	XMS Mar			£17.04
	28/11/2022	XMS Mar			£38.74
<b>Total Ad -hoc Expenditure ©</b>					<b>£4,167.74</b>



Agenda Items 14.1, 14.2

**Proposed:** Cllr G Fellows

**Seconded:** Cllr C Lenihan.

Vote: 7 in favour 1 abstention.

**Motion** Payments approved.

Cllr K Layfield asked about the warm spaces which we approved previously and asked for an updated. Chairman advised a few Cllrs had met with CO-OP community rep about support and what was going on locally. Advised it was difficult given conversations about all the things going on locally and that we wanted to find our niche in the community. Cllr Fellows advised that a few options being considered to make it interesting to residents, discussed options of walking groups, and events rather than focusing on warm spaces.

Cllr Peters asked about the closing date for the section 137 application form had caused a bit of confusion with a resident. Cllr Potts to take it away and find out.

**20:09 Cllr Harkin Joined the meeting after volunteering on the poolside at PSC**

**C147 Date of next meeting confirmed by RESOLUTION to be on Monday 13<sup>th</sup> February 2023 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.**

**C148 Public question time**

No members of the public in attendance.

**C149 Matters for further discussion**

In response to Cllr Lenihan, Cllr Potts advised of the migration to Rialtas software for the Budget had caused issues, but he will forward what we have as soon as possible, discussed the options of getting together on Teams as a working group for any Cllrs to get things added for next year. Cllr Fellows advised all Cllrs to suggest any key spend areas or suggestions they would like to be considered.

Further discussions about steps we're taking to address energy increase concerns taken place.

Cllr Potts advised he does need to put a comms out for the works required to the pool and is working across the different areas to pull it all together to provide relevant concrete information.

Cllr A Haywood mentioned the Well Living Bus and acknowledgment to former Cllr D Solan – Cooper who facilitated with WBC and the NHS teams. It was well received in the community.

## **PART TWO**

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

No items to discuss.

## **MEETING CLOSE**

Acting Clerk to the Council *Cllr M. Potts 10/10/22*

*\*Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible*

*\*\*Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*

