

# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY  
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.  
Tel 01925 724 515  
clerk@penkethparishcouncil.org.uk



## FULL COUNCIL MEETING MINUTES

Meeting held on Monday 10<sup>th</sup> October 2022

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was recorded.

Following the passing of Her Late Majesty Queen Elizabeth II, The September Meeting did not take place and so relevant items on the agenda were carried forward to the October meeting agenda. The meeting commenced after a minute's silence in her memory.

Meeting opened at 19:34

The decision for Cllr Fellows to act as clerk for the meeting and take minutes was agreed

### PART ONE

Chairman: Cllr Michael Potts

**C93 Present; Farrell, Fellows, Fox, Haywood, S Jones, Layfield, Lenihan, & Peters.**

**C94 Apologies for absence; Harkin, L Jones.**

**C95 Declarations of Interest**

C95 a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

Cllr Fellows noted as Chair of Penketh Swimming Club/as a customer of the swimming pool – However there was nothing listed that would cause a reason to declare an interest.

C95 b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

### **C96 Planning**

Residents attended the meeting to discuss items on development 2022/42289 and 2022/42290 it was resolved that the Council would submit an objection based on the presentation of information by a group of residents. They were also encouraged to submit their own individual objections.

Planning Reference	Address	Proposal	Parish Council Comments
2022/42129	5 Harlyn Gardens, Penketh, Warrington, WA5 2WB	Demolition of existing conservatory, proposed single storey rear extension	Council noted – no objections
2022/42118	88 Station Road, Penketh, Warrington, WA5 2UQ	Remove large Ash tree, T3, minor crown lift to Horse Chestnut tree, T1. Root protection to Ash tree, T4 prior to garden and driveway landscaping.	Council noted – no objections
2022/42037	30 Birkdale Road, Penketh, Warrington, WA5 2DJ	single storey side and rear extension	Council noted – no objections
2022/42418	Nationally Significant Infrastructure Project	HYPNET NORTH WEST HYDROGEN PIPELINE PROJECT	Council noted – no objections
2022/42065	76 Station Road, Penketh, Warrington, WA5 2UQ	TO ALLOW FOR APPROVED INTEGRAL GARAGE TO CHANGE TO LIVING ACCOMMODATION AND FOR RENDERING OF EXTERNAL ELEVATIONS	Council noted – no objections

2022/42098	8 Southlands Avenue, Penketh, Warrington, WA5 2HW	SINGLE STOREY REAR KITCHEN AND CONSERVATORY EXTENSIONS	Council noted – no objections
2022/42290	Land to side/rear of 2 Cuedley Road, Penketh, Warrington	Residential redevelopment of land for 5no. age restricted and/or disability needs bungalows following demolition of existing buildings, together with associated infrastructure works and access(es)	The Council submitted Objection
2022/42289	Land adjacent/rear of 2 Cuedley Road, Penketh, Warrington	Residential redevelopment of land for between 5no. And 9no. Affordable dwellings following demolition of existing buildings, together with associated infrastructure works and access(es)	The Council submitted Objection
2022/42210	Site of Bus Shelter adjacent Greystone Heath Recreation Ground, Warrington Road, Penketh, Warrington	INSTALLATION OF DOUBLE-SIDED ADVERTISING PANEL COMPRISING 1 NO. DIGITAL PANEL AND 1 NO. PAPER PANEL	Council noted – no objections
2022/42216	Site of Bus Shelter opposite Withinslaw Recreation Ground, Widnes Road, Penketh, Warrington	INSTALLATION OF DOUBLE-SIDED ADVERTISING PANEL COMPRISING 1 DIGITAL PANEL AND 1 PAPER PANEL	Council noted – no objections
2022/42217	Site of Bus Shelter to front of Tesco Express, Warrington Road, Penketh, Warrington	INSTALLATION OF DOUBLE-SIDED DIGITAL ADVERTISING PANEL	Council noted – no objections
2022/42383	112 Stocks Lane, Penketh, Warrington, WA5 2RJ	Proposed loft conversion, altered roof pitch, raised roof height, single storey wrap around extension to north side and rear elevations, first floor front gable end extension, ground level front porch extension and a full house of white render. Removal of garage.	Council noted – no objections Granted at DMC
2022/42260	Penketh & Sankey Conservative Club Meeting Lane, Penketh, Warrington, WA5 2BG 4 x Poplar	Crown lift Reduce in height	Council noted – no objections
2022/42356	Fiddlers Ferry Power Station Widnes Road, Warrington, WA5 2UT	First phase of demolition at Fiddlers Ferry Power Station, comprising the Coal Stockyard Facility (including coal conveyor systems and coal plant control and maintenance buildings), Northern Cooling Towers (including associated water pump house and propane storage tank and compound), the Administration Complex (including offices, canteen, changing rooms and medical centre), Laboratory Building, and buildings associated to the former Workshops and Stores Facility.	Council noted – no objections
2022/41977	8 Manston Road, Penketh, Warrington, WA5 2HS	Single storey side extension, new roof with lantern and parapet wall to existing single storey rear extension and part garage conversion	Council noted – no objections
2022/41974	17 Chapel Road, Penketh, Warrington, WA5 2NG	Demolition of existing conservatory to facilitate new single storey side extension.	Council noted – no objections
: 2022/42057	37 Manston Road, Penketh, Warrington, WA5 2HS	Single storey extension to rear & new pitched roof to replace existing flat roof to frontage	Council noted – no objections
2022/41730	Heathside Honiton Way, Penketh, Warrington, WA5 2EY	Single story Extension of the East end of the building to provide an additional 2 bedrooms and enhanced dayroom / dining facilities. The addition of a Covid Lobby has also been included to provide the means of a secondary segregated entrance to the property should it be required in the future.	Council noted – no objections
2022/41806	Warrington Housing Association, 99 Greystone Road, Penketh, Warrington, WA5 2DS	Discharge of conditions 6 (Contaminated land), 10 (surfacing materials), 14 (site access details, 15 (landscape), 17 (Car parking management plan), 18 (lighting and security of cycle parking) and 19 (EVC) on planning permission 2019/35359 (Demolition of former Penketh Tavern (D2) and construction of three storey, 30 no. one and two-bedroom apartments for over 55-year-olds)	Council noted – no objections
2022/41788	St Marys Cemetery St Mary's Road, Warrington, WA5 2DU	Crown lift all tree as required to 5m from ground level.	Council noted – no objections
2022/41740	Land At Junction Of Friends Lane And Laburnum Lane - Friends Lane Stables, Warrington,	Flood lighting to outdoor arena	Council noted – no objections



2021/40695	79 The Park, Penketh, Warrington, WA5 2SG	Proposed Single storey rear extension	Council noted – no objections
2022/41482	15 The Dale, Warrington, WA5 2AB	Single storey side/rear extension	Council noted – no objections
2022/42013	66 Grange Drive, Penketh, Warrington, WA5 2JN	Proposed single storey rear extension	Council noted – no objections
2022/41723	33 Maple Crescent, Penketh, Warrington, WA5 2LE	Proposed single storey front extension, part single part double storey rear extension	Council noted – no objections
2022/41766	12 Druridge Drive, Penketh, Warrington, WA5 2EF	Two storey side extension, single storey rear extension	Council noted – no objections
2022/41694	Top Grill, 58 Warrington Road, Penketh, Warrington, WA5 2JP	Retrospective proposal for a single storey extension to rear	Council noted – no objections
2022/41948	Land At South Lane, Widnes,	Proposed demolition of existing buildings and erection of residential development (Use class C3) with associated landscaping, access/egress, car parking, drainage and other necessary supporting infrastructure	Council noted – no objections
2022/41898	Saffil Ltd Pilkington, Sullivan Site, Sullivan Road, Widnes, WA8 0US	Proposed installation of an additional production line and installation of associated plant and machinery	Council noted – no objections
2022/41653	10 Jubilee Avenue, Penketh, Warrington, WA5 2PT	Conversion of Existing Garage into Home Salon and associated works	Council noted – no objections
2022/41890	8 Druridge Drive, Penketh, Warrington, WA5 2EF	Proposed change of material on Gazebo previously approved on application 2021/38551 from tiles to natural slate	Council noted – no objections
2022/41579	1 Bideford Road, Penketh, Warrington, WA5 2QA	Construction of front and rear facing dormers	Council noted – no objections
2022/41559	2 Moss Side Lane, Cuerdley, Warrington, WA4 6XA	Erection of a side two storey extension, rear ground floor extension and a separate single garage.	Council noted – no objections
2022/41457	130 Warrington Road, Penketh, Warrington, WA5 2LW	Proposed remedial pruning works to 1 no. tree	Council noted – no objections
2022/41589	7 Lynton Close, Penketh, Warrington, WA5 2QB	Proposed side and rear extensions	Council noted – no objections
2022/41550	3 Bramble Close, Penketh, Warrington, WA5 2PW	order 108 T2 lime option 1- fell lime tree- reasons, considerable amount of dieback. option 2- if removal not feasible, remove crown retaining 5 metres of main stem to regenerate crown option 3- remove dieback and reform crown.	Council noted – no objections

To support resident's objection submissions and assistance with the online portal Cllr Fellows offered to meet with those who may struggle with technology to attend the Centre on Wednesday 12<sup>th</sup> October 15:00-19:00

Cllr Peters left the room 20:10

**C97 Community Policing report** – (Document did not arrive for September or October) Cllr Fellows offered to chase this issue up with the Sergeant.

**C98 To Sign as a correct record the minutes of the extraordinary meeting held on Monday 15<sup>th</sup> August 2022.**

**Proposed:** Cllr Haywood

**Seconded:** Cllr S Jones

**Vote: 7 in Favour, 2 Abstention**

It was RESOLVED that the Minutes were signed by the Chair in the presence of the Council

Cllr Peters returned 20:15

**C99 Matters arising from the minutes - None**

**C100 Motions from Councillors**



- i) Cost of Living. That this council recognises, in the current economic crisis the need for additional support to members of the Community and to provide additional support in the form of online advice and the formation of a regular Community Café group to be organised by volunteers held in the Penketh Parish Community Hall to include activities and encourage social engagement. Funded by donations from the Parish Council Sec 137 (£1500) budget in accordance with the Terms of Reference of the Building Stronger Communities Committee and other local businesses.  
**Proposed:** Cllr Potts                      **Seconded:** Cllr Peters  
**Vote: 9 in Favour RESULT: PASSED**
- ii) In review of logistical difficulties surrounding the installation and removal of the Parish Christmas Tree. This Council approves the spend total as set out by Warrington Borough Council services which was circulated to all councillors in August 2022. (Copy resent)  
**Proposed:** Cllr Fox                      **Seconded:** Cllr Farrell  
**Vote: 9 in Favour RESULT: PASSED**
- iii) Civic Service – Chairmans Civic Service to be used to cover the Remembrance Day Parade and associated costs for the event. The RBL are no longer able to support the parade and the council believe that this is an important event to continue for future generations.  
**Proposed:** Cllr E Peters                      **Seconded:** Cllr Michael Potts  
**Amendment to Motion submitted**
- Amendment**  
iv) Civic Service – Civic Service to be used to cover the Remembrance Day Parade and associated costs for the event up to the value and not exceeding £1000. The RBL are no longer able to support the parade and the council believe that this is an important event to continue for future generations.  
**Proposed:** Cllr E Peters                      **Seconded:** Cllr Michael Potts  
**Vote on Amendment: 9 in Favour RESULT: PASSED**  
**Vote: 9 in Favour RESULT: Motion C100 iv PASSED**

#### **C101 Committee reports & Recommendations – Verbal report**

Open Spaces update was provided by Cllr Peters, A lot of work surrounding Trees that need attending to on all four spaces. Work is required before the council miss the window due to nesting birds. The Covenant has been reviewed by legal. It was highlighted that metal detectors were being used and leaving ground uneven and unsafe. This is being investigated. If anyone sees people using equipment, they are encouraged to report it to the Council. There is an appetite for local organisations to work with the Parish Council to assist with funding for things such as a MUGA (Multi usage games area), Basket Ball hoops and drainage.

Business Management update was provided by Cllr Layfield, Contractor has finished most of the snagging. The Chemical shortage appears to finally be resolved. The Pool has been vacuumed, there is a need for replacement boilers, there is still an issue to regulate the pool temperature and an issue with control of radiators elsewhere in the building. There is a possibility for access to grant funding. Lighting in the Changing areas, Painting and Hand driers are all finished this week. MP Andy Carter visited and has offered some guidance to government schemes that may be accessible to us.

#### **C102 Chairmans Report – Verbal report**

**C103 Clerks report** – Verbal report – The election costs have still not been sent to us and this has been said to be in the region of £7000+. Recruitment for employees is ongoing not everyone had been contacted at the time of the meeting and advertisements are still out. Applications for the position of Clerk to the Council – Proper Officer is still on going.

**C104 Correspondence** – no formal report was presented however a verbal report was given. The main items of relevance were disputes with contractors of internal floor Mats. Renewal of our Water Supply is also in discussion. We are still in communication about the Red Bin which has been removed by WBC by



error. Trees on poplars avenue, an address backing to Penketh Gardens will be looked at and replied to, once a tree policy has been agreed.

**C105 Report from Parish surgery** – Verbal report Cllr Peters and Cllr Fellows attended an event at Penketh Methodist Church. The relevant updates for the Council to consider was the issue of Bus Stops that the upgrade is taking longer than first anticipated.

PCSO issues, lack of presence, speeding issues on local roads, Update to our website needed to make it easier to find information. Penketh Health Centre issues with residents not being able to get face to face appointments easily have been reported to MP Andy Carters office.

It was highlighted that Bus Stops do not have time tables on them and that the number 32 between Chapel Road and Station Road operates a hop on hop off service that residents may not be aware of. This will be reported to Ben Waverley Managing Director of Warrington’s Own Busses by Cllr Fellows.

The library might not be ready for a November Surgery so

The Chairman gave Thanks to the Olive Tree who hosted the surgery for the Community.

**C106 Finance –**

- i) Reports were circulated prior to the meeting. It Was **RESOLVED** that the following payments were approved by Full Council which covered August and September.

**August**

Payee	Description	Amount
Live Pay	Payroll	£30.00
Talk Talk - Internet	Telephone	£71.94
BT - Line Rental	Telecoms	£7.50
Gas	Energy	£98.10
Electricity	Energy	£380.72
Everflow Water	Water	£174.22
S/Line - Card Reader	Card Reader	£34.80
Bank Charges	Fees	£3.28
WBC - Business Rates	Business Rates	£1,572.00
Pool & Community Centre Account - Regular Payments		£2,372.56

**August**

Payee	Description	Amount
Penketh Pool	Regular standing order	£9,850.00
Vinci Tec	Website hosting	£50.00
Peninsular Services	HR and Health & Safety	£400.66
Office 365	Email platform	£86.88
Xero	Accounting software	£40.80
Parish Council Account Main - Regular Payments		£10,428.34

**August**

Payee	Description	Amount
Aquality Leisure	Pool Services	£902.40
RSI Fabrications	Drainage services	£120.00
Ellis Williams	KL survey works	£2,400.00
Aquality Leisure	Pool Services	£2,410.80
Thompson Solicitors	Previous years HR works	£420.00
Ford and Meade	Electrical works	£988.44
Parish Council Account Main - Adhoc Spends		£7,241.64



**September**

Payee	Description	Amount
Salaries	Salaries	£653.65
Live Pay	Payroll	£30.00
Talk Talk - Internet	Telephone	£71.94
BT - Line Rental	Telecoms	£7.50
Gas	Energy	£111.41
Electricity	Energy	£439.02
Everflow Water	Water	£179.64
S/Line - Card Reader	Card Reader	£34.86
WBC	Grounds Maintenance	£786.00
Pool & Community Centre Account - Regular Payments		£2,314.02

**September**

Payee	Description	Amount
A&B Services	Drainage unblock	£102.00
ETS	Shutters from last year	£366.00
Pool & Community Centre Account - Adhoc Payments		£468.00

**September**

Payee	Description	Amount
Penketh Pool	Regular standing order	£9,850.00
Henry's Laptops	Website hosting	£50.00
Peninsula HR Services	HR and Health & Safety	£400.66
Office 365	Email platform	£86.88
WBC (COMM WASTE/GROUNDS/BINS COMBINED)	Contractual services	£2,934.96
Xero	Accounting Software	£43.20
Parish Council Account Main - Regular Payments		£13,365.70

**September**

Payee	Description	Amount
FORGE LTD	Pool Cover Roller handle replacement	£91.80
SHORE SWIM LTD	Pool Plant Equipment (replacement)	£241.20
JDH INTERNAL AUDIT	INTERNAL AUDIT	£810.00
RB Landscaping	Greystone works	£340.00
Aquality Leisure	Pool plant service	£186.00
Aquality Leisure	Pool Chems and test supplies	£484.26
Aquality Leisure	Pool Chems and test supplies	£789.90
CLlr GF	Playground supplies	£244.75
V wareing	Accounting	£1,050.00
Parish Council Account Main - Adhoc Spends		£4,237.91





- ii) Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

- **Penketh Scarecrow Event** – Kelly Rhodes use of the Hall.

A vote took place to support the event by offering free venue hire of the Community Hall at a fee of £35.00 The Council would like to Thank Mrs Rhodes for all of her hard work and efforts to create the event and run it for the last five years. The event is enjoyed by many people in the community and her time and dedication has been appreciated.

**Proposed: Cllr Potts**

**Seconded: Cllr Fox**

**Vote: 9 in Favour RESULT: PASSED**

- **Scouts** – Presentation was prepared and distributed to councillors prior to the meeting.

Due to the financial sensitivity of questions regarding the award, Cllr Peters requested it be moved to Part 2 of the meeting, there were no objections to this and so the request was approved by the Chair.

Cllr Lenihan requested agenda item 19 be moved from Part 2 of the meeting as there was no commercial sensitivity linked to a specific tender. There were no objections to this so the Chair brought the item forward.

- C107 i) To approve by full council an upper limit of £10,000 for additional works for the Business Management Committee to be granted delegated powers for the decision related to equipment thus avoiding imminent future business disruption. This will be balanced by virement of the Councils Annual Budget.**

**Proposed: Cllr Peters**

**Seconded: Cllr Potts**

**Amendment to Motion submitted**

### Amendment

- ii) **To approve by full council an upper limit of £10,000 for additional works for the Business Management Committee to be granted delegated powers for the decision related to equipment thus avoiding imminent future business disruption. This will be balanced by virement of the Councils Annual Budget for a period of three months and no more than 5 instances.**

**Proposed: Cllr Lenihan**

**Seconded: Cllr Potts**

**Cllr Fellows declared his abstention to vote and left the room before the vote took place 21:15**

**Vote on Amendment: 8 in Favour RESULT: PASSED**

**Vote: 8 in Favour RESULT: Motion C107 ii PASSED**

### **C108 Public question time**

*Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.*

L Baker asked regarding the Carnival however there was no connection declared to her being part of the organisation or member of the group. Correspondence was confirmed that this would be discussed at the Open Spaces Committee.



C Owens asked that the Bus Shelters removed and not to be replaced on the A574 close to Cuerdley to be reconsidered and residents be supported by the Parish Council to ask WBC to encourage a replacement.

Cllr Fellows returned to the meeting 21:20

It was requested that the website latest news section be made clearer as the cancellation of Septembers meeting due to the death of The Queen was not made clear.

H Slater asked regarding the opening of the pool with issues of boilers as an example - will the pool opening be delayed to next year as a result of the issues? It was explained by the chair that spend approval gained earlier in the meeting would assist the Council to make faster decisions and temporary solutions which are being considered could act as a short-term fix to get the pool open when it is safe to do so.

L Baker raised a question that a lot of activity is mentioned online and notice boards outside would benefit a lot of people. It was confirmed that notice boards are available on Greystone Recreation ground, The Library and inside the corridor of the Pool and Community Centre. There are plans for a noticeboard to be installed outside of the building.

**C109 Date of next meeting confirmed by RESOLUTION to be on Monday 14<sup>th</sup> November 2022 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.**

**C110 Matters for further discussion None**

## **PART TWO**

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

**C111 Request to extend the duration of the meeting in the standing orders by the Chairman was unanimously approved by all Councillors in attendance.**

**C112 Review of Activities held on Greystone Recreation Ground and report of Covenant**

Following a review of the Covenant with free legal advice sought from a local solicitor. It was discovered that when the land was registered in Liverpool, items from the land deeds were not transferred to the official land document and so a lot of the rights and restrictions do not exist. A number of activities that have taken place over many years have already broken said land covenants. With Exception to a rule on Withinshaw Recreation Ground which does list that the land be used for infants on the land registry however the park equipment installed there is recognised as for older children. To Summarise, Greystone and Withinshaw have the opposing play equipment installed on them.

A Working group for sole discussion around the future use for Greystone and other lands including the issues experienced from the most recent Carnival and Fair activity is to be planned. All Councillors would be welcome to attend.

Councillors present were asked if they have any objection to be added to the Charity status of Greystone Recreation ground, for this to be completed, Councillors were asked to forward their details to the clerk's email.

**C113 Finance Grant application request moved from part 1 C106ii**

A discussion took place regarding the value requested and a decision was agreed to award the Warrington West division a grant of £200.00 to go towards their fundraising to attend the 25<sup>th</sup> world scout jamboree in South Korea. The council wish them well with future fund raising in order to reach their total required and look forward to having them supporting Penketh in the planned litter pick in the coming weeks.

**Proposed: Cllr Potts**

**Seconded: Cllr Fox**

**Vote: 9 in Favour RESULT: PASSED**

## **MEETING CLOSE**

Acting Clerk to the Council *Cllr M. Potts 10/10/22*

*\*Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible*





*\*\*Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*

