

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL MEETING

Notice of Meeting and Summons to attend

Monday 13th March 2023 at 19:30 in

Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public are welcome; the meeting may be recorded in accordance with the openness of Local Government Bodies Regulations Act 2014.

Council Members; Cllrs Farrell, Fellows, Fox, Harkin, Haywood, L Jones, S Jones, Layfield, Lenihan, Peters, & Potts

Chairman: Cllr Michael Potts

Vice Chair: Cllr Leigh Jones

PART ONE

1. Present;

2. Apologies for absence

3. Declarations of Interest

3.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

3.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

4. Community Policing report – (Document to be circulated)

4.1 Issues raised by members of the public solely for the attention of the attending representative. *This item must not exceed 10 minutes.*

5. To Sign as a correct record the minutes of the meeting held on

Monday 13th February 2023

6. Matters arising from the minutes

7. Motions from Councillors

7a – PPC Markets event – This council approves the use of funds from the Christmas event to purchase supplies for the Spring Markets event (Sunday 12th), as documented on the Parish Council website under > Policies and Documents > Christmas Markets 2022 – Financial Summary. Limit of £ 200 to be used.

Proposed by:

Seconded by:

Financial summary to be provided post event.

7b – Wildflowers – This council agrees to explore options for sowing wildflowers on its own land this year, Penketh Gardens, Greystone Rec and Withinshaw playing fields to encourage enriched Parish areas for the public to use rather than at the entrance into Penketh for passing cars. This will greatly assist local wildlife and bee populations in more usable spaces. Last year's growth on Doe Green Island wasn't very good quality and an email has been sent to clear away the remains. Spend limit to be set in part two, using surplus from this year.

Proposed by: Cllr Michael Potts

Seconded by:

Financial summary to be provided post event.

**8. Committee reports & Recommendations –
8a – Finance Committee Budget Approval.**

Following the Finance meeting on the 10th of March the council approves budget generated for 2023/2024 and the income and expenditure commitments for that year. (Previously circulated to all Cllrs on Sunday 5th March 2023 before revision)

Resolution – This council agrees to approve the budget for 2023/2024.

Proposed by: Cllr M Potts

Seconded by:

9. Chairmans Report – Update on the following;

10. Clerks report – Update on the Following: Swimming lesson restarts, Direct Debits, Pool Renovations, Public Swims, Lifeguard course, Energy suppliers, Ground maintenance, Audit, Clerk recruitment.

11. Correspondence – (Document enclosed)

12. Report from Parish surgery – Cllr Fellows attended, nothing to report. Next Surgery Scheduled for the 1st April (Saturday) with Cllr E Peters and BC A Heaver – Eunice to promote prior to event.

13. Planning – (Documents Shared with all Cllrs throughout the month)

14. Finance – (Documents enclosed)

14.1 Authorisation of accounts for payment/approval Feb 2023 – (Documents enclosed)

14.2 Invoices for payment/approval – Feb 2023

14.3 Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

15. Date of next meeting

Proposed to be Monday 10th April 2023 at 19:30 at Penketh Pool and Community Centre.

16. Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

17. Matters for further discussion Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

18. **Cleaning Contract** – Quotes to be discussed and decided by Full council.
19. **Painting of the Hall** – Selection made on recommendation within Clerks spend approval and maintenance budget and agreed and shared with full council.
20. **Penketh Carnival** – Update required on progress on Communication with event organisers and finalisation of plans.
21. **Wildflowers** – Council to approve spend limit based on previous years and aspirations for the planting.

MEETING CLOSE

Acting Clerk to the Council *Cllr M. Potts 08/03/23*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*