

# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY  
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.  
Tel 01925 724 515  
clerk@penkethparishcouncil.org.uk



## COUNCIL MEETING

### **Notice of Meeting and Summons to attend**

**Friday 10<sup>th</sup> March 2022 at 19:30 in**

**Penketh Pool and Community Centre Hall, Penketh WA5 2EY**

**Members of the press & public are welcome; the meeting may be recorded.**

**Council Members;** Cllrs Fellows, Haywood, L Jones, Layfield, Lenihan, Peters, Potts

Chairman: **Cllr Geoff Fellows**

### **PART ONE**

- 1. Present;**
- 2. Apologies for absence**
- 3. Declarations of Interest**

#### **3.1 Code of Conduct – Declaration of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

#### **3.2 Localism Act 2011 – Dispensations**

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

- 4. To Sign as a correct record the minutes of the last meeting held on Tuesday 6<sup>th</sup> September 2022.**
- 5. Matters arising from the minutes**
- 6. Budget review –** Cllrs to review the proposed 2023 – 2024 forward budget for next year and 4-year in advance, for recommendation to full Council. Documents circulated to Cllrs on Sunday. Draft already circulated to all Cllrs, with revised version to be sent to all after the meeting.
- 7. Motions for discussion**
  - 7.1. Budget –** This committee agrees the budget for 23/24 for recommendation to full council on Monday the 13<sup>th</sup> of March 2023.  
**Proposed:** **Seconded:**
- 8. Clerks report –** Verbal report
- 9. Date of next meeting to be proposed as Tuesday 11<sup>th</sup> April 2022 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room. (Delayed by the BH in April)**
- 10. Public question time**

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.
- 11. Matters for further discussion** Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

## **PART TWO**

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

## **MEETING CLOSE**

Acting Clerk to the Council *Ellr M. Potts 05/03/23*

*\*Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

*\*\*Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*