

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
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FULL COUNCIL MEETING

Notice of Meeting and Summons to attend

Monday 12th December 2022 at 19:30 in

Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public are welcome; the meeting may be recorded in accordance with the openness of Local Government Bodies Regulations Act 2014.

Council Members; Cllrs Farrell, Fellows, Fox, Harkin, Haywood, L Jones, S Jones, Layfield, Lenihan, Peters, & Potts

Chairman: Cllr Michael Potts

Vice Chair: Cllr Leigh Jones

PART ONE

1. Present;

2. Apologies for absence

3. Declarations of Interest

3.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

3.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

4. Community Policing report – (Document to be circulated)

4.1 Issues raised by members of the public solely for the attention of the attending representative. *This item must not exceed 10 minutes.*

5. To Sign as a correct record the minutes of the meeting held on

Monday 14th November 2022

6. Matters arising from the minutes

7. Motions from Councillors

8. Committee reports & Recommendations – Verbal report

9. Chairmans Report – Verbal report

10. Clerks report – Verbal report

11. Correspondence – (Document enclosed)

12. Report from Parish surgery – Verbal report

13. Planning – (Documents enclosed)

14. Finance – (Documents enclosed)

- 14.1 Authorisation of accounts for payment/approval – (Documents enclosed)
- 14.2 Invoices for payment/approval
- 14.3 Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

15. Date of next meeting

Proposed to be Monday 9th January 2023 at 19:30 at Penketh Pool and Community Centre.

16. Public question time

Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

17. Matters for further discussion Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

PART TWO

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

18.

19.

20.

MEETING CLOSE

Acting Clerk to the Council *Ellie M. Potts (Date)*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*