

Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.
Tel 01925 724 515
clerk@penkethparishcouncil.org.uk



BUSINESS MANAGEMENT MEETING MINUTES

Meeting held on Friday 11th November 2022

At Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY

Members of the press & public were welcome; the meeting was audio recorded.

Meeting opened at 19:30

PART ONE

Chairman: Cllr K Layfield

C01 Present; Layfield, E Peters. M Potts, G Fellows.

C02 Apologies for absence; L Jones and Cllr Haywood

C03 Declarations of Interest

C03 a Code of Conduct – Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

- **Cllr Fellows** noted as Chair of Penketh Swimming Club/as a customer of the swimming pool.

C03 b Localism Act 2011 – Dispensations

Members were reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest. – None

C04 To Sign as a correct record the minutes of the extraordinary meeting held on Monday 15th August 2022.

none to review. Noted that 6th September and 4th October minutes are outstanding. KL has sent through notes from both meetings (reflected in action log), GF agreed to review with recordings and produce minutes.

C05 Matters arising from the minutes - None

C06 Pool update/Chairmans Report:

- a. Swimming club now up and running (Monday, Wednesday, and Thursday evenings)
- b. Water babies (private user) now using pool on Monday and Sunday mornings.
- c. Great Sankey primary school have agreed to start lessons shortly.
- d. Council lessons- Jo due to start back shortly as swimming coach; Clare has sent out messages to past members to gauge amount of interest ahead of public broadcast; Waiting on other staff, particularly lifeguards, for DBS checks.
- e. Reviewing possibility of swim coaches also covering some lifeguard duties- checking with Swim England (**Action with MP and Clare**)
- f. Possibility of becoming an RLSS training centre still being investigated.
- g. Software system for swim scheme being looked at (c. £75/mth), will improve efficiency for keeping on top of bookings.

Public forum- no members of public present

C07 Date of next meeting – Date of next meeting to be set in the New year.

C08 Matters for further discussion None

1. Consider scrubber / dryer- GF to bring proposal for next meeting.
2. Car park potholes- to be discussed at next meeting.
3. Emergency pool alarms- to be installed next week.
4. Hairdryers- to be installed in next few days.
5. Emergency lighting to pool plus other small electrical works- to be complete by Thursday.
6. Gutter clear out- Clare currently looking into.

Part 1 Closed at 19:47

DRAFT