

# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY  
Cllr M. Potts, Acting Clerk to the Council. Mrs V. Wearing Temporary RFO.  
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## FULL COUNCIL MEETING

### Notice of Meeting and Summons to attend

**Monday 14<sup>th</sup> November 2022 at 19:30 in**

**Penketh Pool and Community Centre Committee Room, Penketh WA5 2EY**

**Members of the press & public are welcome; the meeting may be recorded.**

**Council Members;** Cllrs Farrell, Fellows, Fox, Harkin, Haywood, L Jones, S Jones, Layfield, Lenihan, Peters, & Potts

Chairman: Cllr Michael Potts

Vice Chair: Cllr Leigh Jones

### PART ONE

#### 1. Present;

#### 2. Apologies for absence

#### 3. Declarations of Interest

##### 3.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

##### 3.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

#### 4. Community Policing report – (sent to councillors)

4.1 Issues raised by members of the public solely for the attention of the attending representative. *This item must not exceed 10 minutes.*

#### 5. To Sign as a correct record the minutes of the extraordinary meeting held on Monday 10<sup>th</sup> October 2022.

#### 6. Matters arising from the minutes

#### 7. Motions from Councillors

**7.1. Christmas Nativity Scene** – Council to purchase the materials to create a new Christmas Nativity Scene to be displayed with the Christmas Tree at Honiton Way make it more of an attraction throughout December. Costs to be circulated on email summons as it would be a bespoke piece.  
**Proposed by** Cllr Fellows **Seconded by:** Cllr A Haywood.

#### 8. Committee reports & Recommendations – Verbal report

#### 9. Chairmans Report – Verbal report

#### 10. Clerks report – Verbal report

#### 11. Correspondence – (Document to be available at the meeting and will consist of relevant matter only)

**12. Report from Parish surgery** – Verbal report

**13. Planning** – (Documents enclosed)

**14. Finance** – (Documents enclosed)

14.1 Authorisation of accounts for payment/approval – (Documents enclosed)

14.2 Invoices for payment/approval

14.3 Applications for Financial assistance – In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

**15. Date of next meeting to be proposed as Monday 12<sup>th</sup> December 2022 at 19:30 at Penketh Parish Pool & Community Centre Committee Meeting Room.**

**16. Public question time**

limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

**17. Matters for further discussion** Councillors are reminded of the option to present detail prior to the opening of the agenda item to encourage an efficient meeting which consists only of relevant matter.

## **PART TWO**

Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of;

**18. Plans for Kings Coronation May 2023**

**19. Boilers recommendation for Business Management Committee.**

## **MEETING CLOSE**

Acting Clerk to the Council *Ellie M. Potts 07/09/22*

*\*Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

*\*\*Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read in order for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*