



Penketh Parish Council

Full Council Meeting of Penketh Parish Council

Agenda

Meeting to be held at 7.30pm on Monday 11th July 2022

At Penketh Pool & Community Centre

Members of the public are welcome, please note this meeting will be livestreamed and recorded

PART 1

Opening

1. In attendance
2. To receive member's apologies for unavoidable absence
3. 3.1 Code Of Conduct – Declaration of Interests
3.2 Localism Act 2011 - Dispensations
- 4 Approve the minutes of April 2022 full parish council meeting
- 5 Police Report – TBC
- 6 Planning – Nothing received.
- 7 Finance
 - 7.1 Applications for Financial Assistance None
 - 7.2 To approve accounts for June 2022
 - 7.3 To approve regular and ad-hoc spend for June 2022
- 8 Recruitment – Job Description for Clerk and Bookings Clerk Positions to be approved for immediate posting.

Motion: Council approves the increase in hours for the Clerk position to Full Time (37hrs) and the creation of the Bookings Clerk role as a part time position. (Job Descriptions attached)

Proposer: Cllr Michael Potts

Seconder:

Resolution:

- 9 Booking Software – Council to Approve the implementation of the Xn Leisure booking system to launch Council swimming lessons and Hall bookings (Parish Council use ONLY)

Motion - To agree the Xn Leisure Systems Ltd Proposal to instruct the Leisure Hub & On Course systems for the management of the wet side and dry side of pool and community centre, including public swim, swimming lesson management and payment solutions. The system would ensure that we are GDPR compliant and efficient in terms of data management. Councillors have been provided with the proposal, detailing costs. The business management committee recommend that this proposal is agreed.

Proposer: Cllr Leigh Jones

Seconder: Cllr Kieran Layfield

Resolution:

- 10 AGAR approval – Council to approve** Section 1 – Annual Governance Statement 2021/22 and Section 2 – Accounting Statements 2, once returned from the external auditor the council can meet its obligation to open up public viewing of the accounts to year end March 2022.

Motion – Council approves Section 1 and 2 of the AGAR report 21/2022.

Proposer: Cllr Michael Potts

Seconder:

Resolution:

- 11 Parish /Borough Council Surgery Report – June 2022**
- 12 Clerk Report – Cllr Potts to update for June/July**
- 13 Individual Cllr Reports**
- 14 To confirm date and venue of next ordinary meeting
Monday 12th September 2022, 7.30pm at the Pool & Community Centre**

Close

Public Forum

Part 2

Clerk & RFO to Penketh Parish Council