



# Penketh Parish Council

Council Office, Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY

Jo Worthington Temp Clerk/RFO to Penketh Parish Council

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## NOTICE OF MEETING AND SUMMONS TO ATTEND

<b>Chair</b>	Cllr M Potts
<b>Vice Chair</b>	Cllr L Jones
<b>Councillors</b>	Beddows, Fellows, Fox, Haywood, S Jones, Layfield, Lenihan, Solan-Cooper

You are hereby summoned to attend the **Extraordinary Meeting of Penketh Parish Council**

to be held at **7.30pm on Thursday 19<sup>th</sup> May 2022**

**The meeting will be held at:  
Community Room, Penketh Pool and Community Centre.**

**For the members of the public attending and transparency of the council, this meeting will be recorded and livestreamed**

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### PART 1

#### Opening

- 1. In attendance**
- 2. To receive member's apologies for unavoidable absence**
- 3. 3.1 Code Of Conduct – Declaration of Interests  
3.2 Localism Act 2011 - Dispensations**
- 4 Approve the minutes of April 2022 full parish council meeting**
- 5 Co-option – Cllr Potts**
- 6 Standing Orders Review - Cllr Potts**

I have reviewed the latest NALC guidance and our previous version of Standing orders, changes have been made to The People and Governance Committee, agreed at last full council, and names and the order of number sequencing, which was incorrect has been updated.

**Motion:** Council resolves to approve v3 of the standing orders and adopts as its new and valid document and upload to our website.

## **7 Policy Updates**

### **7.1 Policy: Social Media & IT Policy**

The standing orders refer to policies being in place for Social Media/press and this will satisfy this requirement

**Motion:** Council resolves to approve the new Social Media and IT policy to be applied to the council and be updated to our website.

### **7.2 Policy: Community Engagement Policy**

As the council moves into the next phase of its term, community engagement will become more of a priority and this Policy will enhance that process and set out the determination and aspiration of the council.

**Motion:** Council resolves to approve the new Community Engagement Policy to be applied to the council and be updated to our website.

## **8 AOB**

### **9 To confirm date and venue of next ordinary meeting**

**Monday 13th June 2022, 7.30pm at the Pool & Community Centre, as agreed on 9<sup>th</sup> May 2022**

**Close**

**Public Forum**

**Part 2**

**AOB**

**Clerk & RFO to Penketh Parish Council**