



# Penketh Parish Council

Penketh Pool and Community Centre, Honiton Way, Penketh, Warrington WA5 2EY

Jo Worthington Temp Clerk to the Council/RFO

Tel 01925 724 515

[clerk@penkethparishcouncil.org.uk](mailto:clerk@penkethparishcouncil.org.uk)

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## Parish Council Meeting

### Agenda

Meeting to be held at 7.30pm on Monday 13<sup>th</sup> December 2021

at The Pool & Community Meeting Room

#### PART 1

##### *Opening*

- 1 In attendance
- 2 To receive member's apologies for unavoidable absence
- 3 3.1 Code of Conduct – Declaration of Interests  
3.2 Localism Act 2011 – Dispensations
- 4 To approve the Minutes of the previous meeting
- 5 Matters arising from the minutes  
November 2021
- 6 To receive updates from Committee Meetings
- 7 Consideration of Planning Applications
- 8 Finance
  - 8.1 Applications for Financial Assistance None
  - 8.2 To approve Accounts for Payment for November 2021
- 9 Correspondence for November 2021
- 10 Individual Councillor Reports / Questions
- 11 Swimming Pool Update – Cllr Layfield
- 12 Pool & Community Hall – Cllr Fellows
  - 12.1 External Lighting  
Proposer GF Seconded MP  
Since 2018 when a member of the public requested that better lighting was installed to provide a safer environment for the pool and hall users, a request which was never followed up.

This is to increase the safety and security of patrons of the centre during dark evenings and better protect the building whilst reducing energy usage and costs by replacing the old Halogen with more economic equipment.

Motion; to approve the decision that the council will seek and resolve the issue of poor external lighting for the exterior of Council Premises with the repurpose of existing LED Lighting and installing a photo cell which will further improve efficiency and reduce our carbon footprint.

### **12.2 Annual PAT Testing**

Proposer GF Seconded DSC

As a statutory legal requirement within our Health and Safety Policy and within the Councils insurance policy documentation we must complete an annual test of all electrical appliances on the premises.

Motion; This Council authorises the completion of its annual PAT testing requirements to be carried out by the resident electrician. To authorise works to be carried out and for the payment of £?? to be approved.

### **12.3 Community Defibrillator**

Proposer GF Seconded DSC

This is to replace the existing inhouse equipment which is currently only accessible at times when the centre is open and presently not providing for the general public 24 hours a day. The Council already have a responsibility to maintain the first Public Access AED (located on Penketh library wall) which is now in need of a replacement battery this motion is to include the procurement of a replacement battery also.

Motion; That this council will approve the spend of up to £2.5K including professional installation costs of an external Defibrillator on the Parish Council Community property wall.

### **13 Parish Council Website – Cllr Potts**

Council to review and approve spend for replacement website provider to allow the Clerk great autonomy over updating the site and providing clear and efficient Agendas/Minutes/Audit/Policy documentation as well as allow training and support if/when required.

### **14 Solar Energy Company – Cllr Fellows**

Proposer GF Seconded DSC

Penketh Parish Council have been a keen supporter of green energy and have benefited from the installation of Solar Panels for the past few years. However the Council as a collective have never been offered access to these reports. It has been previously mentioned that Cllr Heaver received reports for the energy created and information of financial revenue generated sent to a personal email. As this information is the property of PPC and not an individual councillor on a personal email address this motion is to address the matter of GDPR, openness and transparency, and to assist in the budget information of the finance and Business Committees.

Motion; This council politely requests Cllr Heaver, as an assumed named contact with the solar energy company, relinquish his name as account holder, updating this information by redirecting correspondence to the proper officer of the council and forward on any historic emails prior to deleting from his personal account. This task is to be completed by December 31st 2021.

### **15 Warrington Road Planters – Cllr Beddows**

Proposer LB Seconded LF

To seek approval for Cllr Beddows to have delegated powers to consider a project to improve the planters

### **16 Parish/Borough Council Surgery Report – November 2021**

### **17 Clerk's Report**

**18 PCSO Update – November 2021**

**19 A.O.B**

**20 To confirm date and venue of next meeting**

Monday 10<sup>th</sup> January 2022, 7.30pm at the Pool & Community Centre

*Close*

**Public Forum**

**Part 2** Health & Safety – Fire alarm and emergency lighting testing

Pool

Planters

Website

Budget

Precept

Clerk - review

**Clerk & RFO to Penketh Parish Council**